



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES
Monday, February 28, 2011
Conference Room A – Farmington City Hall

The meeting was called to order at 6:06 p.m. by President Rock.

ROLL CALL

PRESENT: Buck, Cowley, Frost, Gajewski, Higgins, Jewett (6:41pm) Rock,
Schneemann, Wasen

ABSENT: Cornwell

OTHERS PRESENT: Executive Director Knowles
Administrative Assistant Nogle

CONSENT AGENDA ITEMS

MOTION by Frost, SUPPORTED by Gajewski

RESOLVED, that the board approves the regular minutes of January 24, 2011, and accepts and files the January Bill Review and Financial Reports, as presented. MOTION CARRIED, ALL AYES.

DAVID JUDGE

David Judge presented his thoughts on downtown parking issues. He commented that business owners should bear a portion of the responsibility for addressing parking challenges.

PROMOTIONS COMMITTEE CHAIR – NOMINATION OF MARIA JEWETT

MOTION by Buck, SUPPORTED by Cowley,

RESOLVED, that the board appoints Maria Jewett as Chair of the Promotions Committee.
MOTION CARRIED, all Ayes.

2011 FARMINGTON FARMERS & ARTISANS MARKET RULES & REGULATIONS

MOTION by Higgins, SUPPORTED by Frost

RESOLVED, that the board approves the Farmington Farmers & Artisans Market 2011 Rules and Regulations.

MOTION CARRIED, all Ayes.

Maria Jewett entered the meeting

NATIONAL MAIN STREET CONFERENCE

MOTION by Higgins, SUPPORTED by Frost

RESOLVED, that the board authorizes the Executive Director to attend the National Main Streets Conference in Des Moines, IA, May 22-25, 2011, at a cost not to exceed \$1,500.00, funds to be derived from account number 248-000.00-958.502, Professional Development/Conferences and account number 248-000.00-860.000, Transportation. MOTION CARRIED, all Ayes

REQUEST FOR BIDS – PAVILION ELECTRICAL IMPROVEMENTS

MOTION by Schneemann, SUPPORTED by Gajewski

RESOLVED, that the board authorizes acceptance of sealed bids for electrical improvements at the Walter E. Sundquist Pavilion , in accordance with the plans and specifications, dated for bid issuance on February 28, 2011, prepared by Berbiglia and Associates. MOTION CARRIED, all Ayes

WORK PLAN UPDATES

OHM, Inc. will be present the results of the Farmington Road Traffic Analysis to the Traffic and Safety Board, tentatively on March 17, 2011. The final business forum is March 31, 2011, with a subject of doing business in a multi-racial/multi-cultural environment. The office has fielded one new business inquiry.

CLOSED SESSION

Motion by Cowley, Supported by Higgins

RESOLVED, that the board convenes into closed session to discuss property acquisition.

Ayes: Buck, Cowley, Frost, Gajewski, Higgins, Jewett, Rock, Schneemann, Wasen

Nays: None

Motion carried, All Ayes.

Motion by Cowley, Supported by Frost

RESOLVED, that the board resume meeting in open session.

Motion carried, All Ayes

Open session was resumed at 7:42pm.

Motion by Frost, Supported by Higgins,

RESOLVED, that the board authorizes the Executive Director to take action on items discussed in closed session.

Motion carried, All Ayes

BOARD COMMENT

Schneemann remarked that the downtowns that are doing well have survived because they continue to invest in infrastructure. He concurred that the DDA should approach potential partners with opportunities in writing.

Cowley encouraged the board to review the Parking Study before the April 2 work session.

Buck would like the work session to be solution-minded.

ADJOURNMENT

MOTION by Higgins SUPPORTED by Gajewski,

RESOLVED, that the meeting be adjourned.

MOTION CARRIED, all Ayes.

The meeting was adjourned at 7:59 p.m.

The next regular meeting will be on Monday, March 28, 2011, at 6:00 p.m.

Respectively submitted,

Annette Knowles