



FARMINGTON HISTORICAL COMMISSION PROCEEDINGS Thursday, May 23, 2013

Chairperson Myers called the meeting to order at 7:35 P.M.

ROLL CALL

Present: Myers, Harrison, Gundlach, Macdonald, Stacey, Weimar, Bernath
Absent: Atkinson, Grattan / Guest(s): K. Shay

APPROVAL OF AGENDA

Motion by Commissioner Harrison, supported by Commissioner Gundlach, to approve the agenda as amended. (Addition of 'Historic District Style Guide Brochure' and 'Historical Commission Minutes' under 'New Business.')

Motion carried: all ayes.

APPROVAL OF MINUTES

Motion by Commissioner Harrison, supported by Commissioner Weimar, to approve the minutes of the regular meeting of April 25, 2013 as presented. Motion carried: all ayes

FINANCIAL REPORT

A financial report was not available.

NEW BUSINESS:

1. Historic District Style Guide Brochure: Discussion of new print brochure presented by Commissioner Gundlach and Kim Shay. All agreed brochure was valuable, but to include modifications to welcome page, addition of Historic District home addresses which match properties of certain architectural styles within brochure, and improved map. Potential uses include distributing at City Hall, Building Dept., Governor Warner Mansion, Historic District Walking Tour and on City website. Gundlach to send to Commission for further review.
2. Historical Commission Minutes Overview: Discussion of approach to Commissioner Macdonald's minute's style and minimizing edits after distribution going forward. Informational discussion took place regarding how various committees work together in concert with Historical Commission including roles (i.e. Friends of Warner Mansion, Grant Writing Committee, Governor Warner Mansion volunteers, etc.)

WARNER MANSION ACTIVITIES

Commissioner Bernath discussed the following:

1. Annual Fashion-Show sold out with approximately 130 attendees.
2. Mansion information table during Farmer's Market on May 4th was successful including volunteers dressed in costume and distribution of 300 brochures.
3. As of May 6th, Warnerettes doubled in size to 24. Rehearsals are Monday & Tuesdays.
4. May Porch Party was successful with approximately 120 attendees. Sold out of food. Party had twice as many games which were all in use by all ages.
5. Victorian Craft Class cancelled.
6. Two school visits (Longacre and Beechview) which included 200 attendees.
7. Chamber of Commerce Meet & Greet and tour of mansion took place.
8. Four schools are planning to take prom pictures at mansion.
9. Maria Taylor announced Governor Warner Mansion as Blue Star Museum.
10. Keith Grattan began mansion repairs including repairs to columns.
11. Next Porch Party scheduled for June 13th.

OLD BUSINESS

1. Warner Mansion Porch Party: Discussion of organizing details for joint Historical Commission/Historical Society hosted Warner Mansion June 13 Porch party resulted in agreement of the following:
 - a) Press release prepared and reviewed by Commissioner Bernath with Commission and edits discussed.
 - b) Commissioner Bernath to arrange details for children's face painting artist.
 - c) Commissioners agreed upon 'Ask a Question' signs and area of expertise to engage public (i.e. 'Ask the preservationist/genealogist/quilter' signs to be created by Myers.)
 - d) Golden to dress as 'Governor Wisner' to provide entertainment/interaction with public.
 - e) Macdonald to photograph the public amongst Victorian silhouette props and post on new Historical Commission Facebook page.
 - f) Determined quantity of beverages, supplies and agreed upon bringing baked goods.
2. Dick Carvell Service Award: Sub-committee of Commissioner's Gundlach, Weimar, and Bernath discussed: a) Need for general paragraph about Dick Carvell, b) Reviewed mission statement written by Commissioner Gundlach, c) Criteria for recipients including recipients alive and/or deceased, d) Award given annually by Commission at City Holiday party, e) Future nominating process such as through the Patch, Observer or Facebook, and f) Commissioners to bring nominations to next meeting.

Once final details are agreed upon, Commission will present to City Council for approval.
3. Don Munter Historical Commission Recognition: Commissioners discussed recognizing Don at next meeting in June and recognize separately from Dick Carvell Award. Commissioner Gundlach to provide baked goods. Idea for award included discussion of an afghan/quilt.
4. Historical Commission Communication/Marketing Plan: Commissioner Macdonald presented Facebook page and Pinterest page as designed by Macdonald and Commissioner Stacey. Both sites are live and open for public use.
5. Farmington Observer Historic District Articles: Macdonald gave update on monthly Historic District home articles and coordination of upcoming articles.
6. Main Street Meeting – Franklin: Commissioner Stacey attended, Friday, May 3rd and gave update to Commission (i.e. Secretary of Interior Standards and Green Movement.)
7. MHPN Fundraising Workshop – Flint: B. Golden and Commissioner Macdonald to attend full session, June 20-22. Registration funded by City of Farmington.
8. Historic District Ordinances: Chairperson Myers presented update to Commissioners including: a) Commission will need to present ordinance case to City at public meeting, b) we have a local Historic District due to motion 18 months ago to establish one, c) because we are an ad-hoc Commission, we can skip Study Committee and could send report to local planning board or SHPO, d) determined to keep strictly to our existing district and not incorporate others, e) we have up to one year to submit final report after presenting to Council and agreed to present in October which is before next election (next Public Hearing is in September), f) Consider speaker from SHPO to present at Public Hearing such as Ellen Thackery, g) Success of previous report discussed, and Chairperson Myers would email new report to all Commissioners for review. (Note: Myers brought Secretary of Interior Standards document and sample ordinance from SHPO as reference.)

PUBLIC COMMENT: None

ADJOURNMENT: The meeting was adjourned by Chairperson Myers at 9:29 PM.

Respectfully submitted: J. Macdonald, Secretary