



City Council Meeting
7:00 p.m., Monday, December 4, 2023
Conference Room
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A meeting of the Farmington City Council was held on December 4, 2023, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:01 PM by Mayor LaRussa.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Joe LaRussa	Mayor	Present	
Kevin Parkins	Councilmember	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

City Manager David Murphy
City Treasurer-Finance Director Chris Weber
DPW Director Chuck Eudy
City Clerk Meaghan Bachman
City Attorney Tom Schultz

2. APPROVAL OF REGULAR AGENDA

Move to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember

3. PUBLIC COMMENT

No members of the public spoke.

4. PLANTE MORAN ANNUAL CITY AUDIT

David Helisek of Plante Moran briefly discussed the results of the financial audit of the fiscal year ending June 30, 2023. Mr. Helisek presented City Council with a financial statement packet. Farmington received an unmodified opinion which is the highest level of assurance that can be given to a set of financial statements.

A brief discussion took place between members of the Council and David Helisek.

5. DISCUSSION: WASTE MANAGEMENT SOLID WASTE COLLECTION 5-YEAR EXTENSION

DPW Director Eudy spoke about the extension of the solid waste collection with Waste Management for an additional 5-years. The current proposal would include a 4% increase annually for the duration for the contract. The proposed contract will include the Cart Plus trash collection, which is becoming an industry standard. Each residential location will receive a 96-gallon toter, that Waste Management will deliver to the resident. The recycling program will remain unchanged, and the yard waste will continue with the current extended collection season. A new collection schedule was also discussed; the new collection schedule will be Tuesday-Thursday. Mike Csapo of the RRRASOC also spoke regarding the extension and contract modifications. Also included in the discussion was Councilmembers and other City Officials. This agreement will be presented and voted on at a later time.

6. FARMINGTON CIVIC THEATER LOANS

This item was presented by City Manager Murphy and Civic Theater Director Scott Freeman. The Theater currently has two loans outstanding with the General Fund in the amounts of \$64,000 and \$90,000. The \$64,000 loan was scheduled to be repaid on 11/1/23 and the \$90,000 loan is scheduled to be repaid on 5/1/24. Both loans are charging an interest rate of 1%. The Theater currently has approximately \$42,000 in cash and is still operating at a loss. On average the Theater's expenditures exceed revenue by \$10,000 per month. The Theater is not in position to pay back its loans at this time. Administration proposes to extend and consolidate the current loans and increase the interest rate from 1% to 4%, which is similar to what the city is earning on its surplus cash. Additionally, Administration is asking for authorization to loan an additional \$60,000 from the General Fund to the Theater to provide for operations through June 30, 2024.

Move to combine the \$64,000 loan from the General Fund to the Theater Fund with the \$90,000 loan from the General Fund to the Theater Fund, extend the repayment date to January 1, 2025, and to increase the interest rate from 1% to 4% and;

Move to Authorize Administration to loan an additional \$60,000 from the General Fund to the Theater Fund. This will be a 1-year loan from January 1, 2024, to January 1, 2025. Interest will be charged at the rate of 4% and the loan will be combined with the other loan for a total of \$214,000 due on January 1, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Balk, LaRussa, Parkins, Schneemann, Taylor

7. ADDENDUM #1 TO THE AGREEMENT WITH ADVANCED REDEVELOPMENT SOLUTIONS FOR ADDITIONAL SERVICES RELATED TO THE EGLE GRANT/LOAN APPLICATION PROCESS

This item was presented by City Manager Murphy. The city has been working with Eric Helzer, of Advanced Redevelopment Solutions throughout the MTC redevelopment project. Mr. Helzer advised the city may be eligible for a grant/loan through EGLE and at that time the city approved the application process. Approval of the formal agreement is being requested.

Move to approve addendum #1 to the agreement with Advanced Redevelopment Solutions (Eric Helzer) for additional services related to the EGLE grant/loan application process.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	LaRussa, Parkins, Schneemann, Taylor, Balk

8. CONSTRUCTION ESTIMATE NO. 5 FOR THE 2022 ROAD REHABILITATION PROJECT

This item was presented by DPW Superintendent Chuck Eudy.

Move to approve payment to Best Asphalt Incorporated for Payment Application No. 5 in the amount of \$238,124.49 for the 2022 Road Rehabilitation Project.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Schneemann, Councilmember
AYES:	Parkins, Schneemann, Taylor, Balk, LaRussa

9. LOCAL STREET CRACK SEALING PROGRAM CHANGE ORDER NO. 3, CONSTRUCTION ESTIMATE NO.4

This item was presented by DPW Superintendent Chuck Eudy.

Move to approve Change Order No. 3, & construction estimate and payment No. 4 to Wolverine Sealcoating for Local/Major Street Crack Sealing Program.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Schneemann, Councilmember
AYES:	Schneemann, Taylor, Balk, LaRussa, Parkins

10. CONSIDERATION OF PROPOSED SIXTH AMENDMENT TO AGREEMENT TO PURCHASE AND DEVELOP PROPERTY (MAXFIELD TRAINING CENTER)

This item was presented by City Manager Murphy and City Attorney Schultz. The Chief Operating Officer of Robertson Brothers Homes, Darian Neubecker was present at the meeting and spoke regarding the progress and amendment. Robertson Brothers requested an extension of the closing date to March 15, 2024, due to remaining agreements, application, work plans and permits, that will need to be finalized and/or obtained. A full copy of the agreement will be kept on file in the Clerk’s office.

Move to approve the consideration of the proposed sixth amendment to agreement to purchase and develop property (Maxfield Training Center) and authorize the City Manager and City Attorney to finalize the agreement with any final minor amendments to be signed by the Mayor and City Clerk.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Mayor Pro-Tem
AYES:	Taylor, Balk, LaRussa, Parkins, Schneemann

11. PURCHASE OF BODY WORN AND IN-CAR CAMERA SYSTEM

This item was presented by Public Safety Director Houhanisin.

Move to approve the purchase of twenty-one (21) Body Worn Cameras, five (5) in-car Rocket-IO cameras, and One (1) in-car Rocket-IO camera with License Plate Reading (LPR) camera. Including software, cloud-based storage, CAD integration, camera controllers 5-year service agreement/warranty, and hardware in the amount of \$155,000.00 from Utility – Body Worn Cameras.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Mayor Pro-Tem
SECONDER:	Taylor, Councilmember
AYES:	Balk, LaRussa, Parkins, Schneeman, Taylor

12. BOARD AND COMMISSION REAPPOINTMENTS

This item was presented by Melissa Andrade, Assistant to the City Manager.

Move to approve the reappointment of the following members for 3-year term ending December 31, 2026:

- **Brain Spitsbergen to the Commission for Children Youth and Families;**
- **Tim Prince to the Farmington Board of Review;**
- **Bill Gesaman and Joe VanDerZanden to the Pathways Committee**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember

13. BOARD AND COMMISSION RESIGNATION: HEATHER LYON – DOWNTOWN DEVELOPMENT AUTHORITY

This item was presented by Melissa Andrade, Assistant to the City Manager.

Move to accept the resignation of Heather Lyon from the Farmington Downtown Development Authority.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Mayor Pro-Tem

14. OTHER BUSINESS

No other business was heard.

PUBLIC COMMENT – ADDED

District Director Jackie Thomason of Senator Mary Cavanagh's office invited all to attend a Town Hall Meeting on voting rights, hosted by Senator Cavanagh.

Public Safety Director Houhanisin noted promotional interviews took place and the following staff members were promoted to their positions as listed below:

- Commander Friess
- Sergeant Wren
- Sergeant Weir

He noted that an official swearing in ceremony will take place at a Council Meeting soon.

15. COUNCIL COMMENTS

Councilmember Schneemann requested public comment is allowed prior to council comment for this meeting as there were members of the public waiting to speak. Mayor LaRussa opened the floor for public comment.

Councilmember Kevin Parkins noted he will be able to participate more once he receives his laptop.

Mayor LaRussa presented an update from SEMCOG. He noted \$500,000 is available for road safety audits. He suggested with all the work being done around town, this might be helpful for funding. He further announced SEMCOG is doing high production videos and offered the services to member communities and noted he will pass the information along to the City Manager.

Mayor LaRussa presented the 3rd quarterly update on the DTE Metrics on power outages.

16. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Balk, Mayor Pro-Tem

The meeting adjourned at 9:05 p.m.

Joe LaRussa, Mayor

Meaghan K. Bachman, City Clerk

Approval Date: December 18, 2023