



**Regular City Council Meeting
7:00 p.m., Monday, June 15, 2020
Virtual Meeting via Zoom**

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on June 15, 2020, as a Virtual Meeting via Zoom, an electronic meeting platform. Notice of the meeting was posted in compliance with Public Act 267-1976 and electronically as authorized by Executive Order 2020-48 signed by Governor Whitmer on April 14, 2020, in order to mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable Michiganders by limiting in-person contact and the number of people interacting at public gatherings.

The meeting was called to order at 7:01 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Sara Bowman	Mayor	Present	
David DeLind	Councilmember	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

City Administration Present

Director Christiansen
Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Saarela
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. May 18, 2020 Regular
 - b. June 1, 2020 Regular
 - c. June 8, 2020 Special
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Reappointment to Boards and Commissions
- F. Consideration to Approve Michigan Department of Natural Resources Recreation Passport Grant Resolution for Drake Park Facilities
- G. Consideration to Approve Michigan Department of Natural Resources Trust Fund Grant Resolution for Drake Park Facilities Improvement

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as amended moving Item 6H to immediately after Item 6B and redesignating the following items.**

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Taylor, Councilmember

5. PRESENTATION/PUBLIC HEARINGS

A. Public Hearing – Fiscal Year 2020-21 Budget and Millage Rates

City Manager Murphy provided a brief overview highlighting the proposed budget. On April 27, 2020 City Manager presented the 2020-2021 proposed budget to City Council. The only change from the budget submitted to Council at the April 20, 2020 Council meeting was to add \$50,000 for the Flanders Park Playscape. Some highlights of the proposed budget were that the City's overall millage rate is being reduced .4% from 18.4322 to 18.3559 mills due to the Headlee rollback, and capital improvements such as the Freedom Road Repaving Project, the Mayfield Street, Drain and Water Project, Bel Aire Sewer Lining, major and minor repairs to the Caddell Drain, sidewalks in Warner Farms and Floral Park, City-wide crack sealing, and purchase of the Maxfield Training Center.

Move to open Public Hearing for Fiscal Year 2020-21 Budget and Millage Rates.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

Public hearing was opened at 7:09 pm. No public comment was heard.

Move to close Public Hearing for Fiscal Year 2020-21 Budget and Millage Rates.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember

Public hearing was closed at 7:11 pm.

6. NEW BUSINESS

A. Consideration to adopt Fiscal Year 2020-21 Budget and establish millage rates

Murphy read listed revenues and expenditures and requested that the City Council adopt the Fiscal Year 2020-21 Budget as presented for the City of Farmington.

Discussion ensued about specific funding, areas where expenditures exceed revenues, and the particulars of the Theater Fund over the last year.

Bowman thanked the budget team and commented that the Council has been reviewing this budget with administration for months.

Move to adopt resolution regarding Fiscal Year 2020-21 Budget and Millage Rates.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

B. Consideration to adopt Downtown Development Authority’s Fiscal Year 2020-21 Budget and establish 2020 Principal Shopping District Special Assessment

Executive Director of the Downtown Development Authority Kate Knight requested that the City Council adopt the DDA’s Fiscal Year 2020-21 Budget and also establish the 2020 Special Assessment for the Principal Shopping District.

LaRussa asked Knight for context around the increase in professional services and a significant reduction in capital outlay. Knight replied that there was necessary investment in services for construction documents for the Farmington Road Streetscape and a needed update of DDA TIFF capture for the Maxfield Training Center development. Asked why Founders Festival expenditures did not appear in the budget, and Knight said that the Founders Festival is not a DDA event so it does not appear in the DDA budget. She noted that any funding for that would be sponsorship, not budgeted.

Move to approve resolution to adopt the DDA Fiscal Year 2020-21 Budget and establish 2020 Principal Shopping District Special Assessment.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

C. Consideration to amend Fiscal Year 2019-20 Downtown Development Authority Budget

Knight asked for a year-end amendment to the DDA’s Fiscal Year 2019-20 budget that would take into consideration COVID-19 related expenditures and extra seasonal maintenance fees along with streetscape hedge replacement.

Schneemann said he was happy to see the DDA investing in infrastructure in town when necessary. LaRussa requested that materials included in the Council packet be clearer and include more up-to-date reference information.

Move to amend Fiscal Year 2019-20 DDA Budget to increase overall appropriation by \$30,000.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

D. Consideration to adopt Fiscal Year 2020-21 47th District Court, 47th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and Joint Agency Budgets

Murphy recommended that Council adopt a resolution approving the aforementioned budgets.

Move to adopt Fiscal Year 2020-21 Budget Resolution for the 47th District Court, 47th District Court MIDC (Michigan Indigent Defense Commission), Brownfield Redevelopment Authority, Corridor Improvement Authority and joint agency budgets.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	DeLind, LaRussa, Schneemann, Taylor, Bowman

E. Consideration to adopt resolution to amend Residential Refuse/Recycling User Charge

Murphy summarized an annual request to amend Residential Refuse/Recycling User charges for the upcoming fiscal year.

Schneemann asked if it would be possible to have a tour of waste management facilities of interest. Murphy agreed to set one up with RRRASOC for any interested councilmembers.

Move to adopt resolution to amend Residential Refuse/Recycling User Charge effective July 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

F. Consideration to adopt a Resolution to Amend IWC Charges & Industrial Surcharges effective July 1, 2020

Superintendent Eudy asked that Chapter 11 of the City Fee Schedule be amended to change the IWC Charges and Industrial Surcharges section. He noted that this is a pass through charge and that Farmington will be increasing the charge to customers by an equal amount beginning with the September utility bill.

Move to adopt a resolution amending Chapter 11, Section 18 of the City Fee Schedule, effective July 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	DeLind, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

G. Consideration to adopt resolution to amend Water and Sewer Rates, effective October 1, 2020

Murphy asked for a second amendment to Chapter 11 of the Fee Schedule that would increase the rates that Farmington charges to residents reflective of the increase in rates from the Great Lakes Water Authority.

LaRussa commended administration for delaying the date of the rate increase to October 1, 2020 to assist residents who may need relief due to the pandemic.

Move to adopt a resolution amending Chapter 11 of the City Fee Schedule, effective October 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

H. Consideration to amend Employee Administrative Manual and Non-union Pay Plan

Murphy also requested that Council amend the non-union pay plan, amend the City Manager’s contract, maintain employer contributions for medical and prescription coverage, increase employee contribution to the MERS Defined Benefit Pension System, and increase employee contribution to the ICMA Defined Contribution Pension System.

Move to adopt resolution amending employee administrative manual and non-union pay plan, effective July 1, 2020.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	DeLind, Councilmember
SECONDER:	Schneemann, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

I. Consideration to authorize the City Manager to accept the Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program

Superintendent Eudy described the Local Road Improvement Matching Fund Grant Pilot Program and asked Council for approval to participate in 2020. This agreement would provide funding to supplement and enhance local road maintenance and improvement programs.

Schneemann asked about criteria for projects and Eudy answered that it was typically road fund based. LaRussa thanked Eudy for his work on the grant and asked about the formula used. Eudy noted that it was based on community size and road miles within the community.

Move to approve the City Manager to authorize and accept the Cost Participation Agreement for the 2020 Oakland County Grant for the Local Road Improvement Matching Fund Pilot Program in which the City of Farmington will receive a reimbursement in the amount of \$21,130.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Schneemann, Councilmember
AYES:	LaRussa, Schneemann, Taylor, Bowman, DeLind

J. Consideration to accept estimate No. 1 for the Bel-Aire Sanitary Sewer Rehabilitation Project to Pipeline Management Company

City administration, along with the engineers at Orchard Hiltz & McCliment (OHM), have reviewed the City of Farmington sanitary sewer system condition. The area with the most critical need of improvement is in the Bel-Aire Subdivision area. The project has included cleaning and video inspection of 13,000 feet of sanitary sewer and coordination of open cut repair. Eudy recommended payment for work completed so far.

Bowman appreciated Eudy's effort to come in below budget and get more work done for the money that has been allotted for these projects, especially in an area where the lining is going to do so much good in extending the life of tired pipelines.

Move to approve construction estimate No.1 for the Bel-Aire Sanitary Sewer Lining Project in the amount of \$98,447.22 to Pipeline Management Company Incorporated of Milford Michigan.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Schneemann, Taylor, Bowman, DeLind, LaRussa

K. Construction Estimate No. 1 for the Mayfield Street Reconstruction

Eudy requested payment for work completed by VIL Construction on the Mayfield Street reconstruction from March until May 31, 2020.

Schneemann was thrilled to see this project moving forward.

Move To Approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 1 in the amount of \$11,357.11 for the Mayfield Street Reconstruction.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Taylor, Bowman, DeLind, LaRussa, Schneemann

L. Purchase of Office 365 Subscription, Barracuda Email Protection Subscription, and Migration and Implementation Services

At the September 16, 2019 City Council Meeting, Council approved partnering with Farmington Hills and the 47th District Court to migrate from Micro Focus Groupwise to Microsoft Office 365 for email and Microsoft Office products. Farmington Hills estimated the project cost to be approximately \$28,000 and coordinated the purchase of both the migration services and the software subscriptions. Farmington’s share of the project is based on our share of the total licenses purchased. (80 licenses) is \$28,090. Funds were budgeted in the 2019/20 Budget for this purchase.

LaRussa asked whether the migration would impact the Clerk in implementing Laserfiche or other digitization plans. City Clerk Mullison said that digitization of documents was going well and that the switch to Office 365 would only make it easier. Schneemann asked whether already used devices would need upgrades, and Weber answered that new devices would not be necessary. Bowman asked about multifactor security and Weber agreed to follow up with that.

Move to approve the purchase of Office 365 Subscriptions, Barracuda Email Protection Subscriptions, and Migration and Implementation Services.**

RESULT:	APPROVED AS PROPOSED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, DeLind, LaRussa, Schneemann, Taylor

7. PUBLIC COMMENT

Sarah Davies, 23120 Violet, spoke about speeding through her neighborhood and requested help to address the situation. She asked for restrooms to be opened in the park, and asked that the purchase of Maxfield Training Center be reconsidered.

Natalie Dean, 22463 Violet, also spoke about speeding through her neighborhood.

Jack Wilson, 23108 Violet, said the traffic on his street has been too fast for 50 years.

8. CITY COUNCIL COMMENT

LaRussa commented on activity of the Economic and Community Development department and the DDA to assist downtown businesses and that it was an underreported item that an additional 27 businesses were identified to receive extra help due to Directors Christiansen and Knight. He cited PPE kits from Oakland County and the Patronicity campaign started to support businesses. He encouraged residents to support these efforts and these businesses.

Taylor thanked residents who spoke at public comment and requested that when the speed study already underway in Floral Park was completed that it be sent to Council to review.

Schneemann gave a shout out to Farmington's Public Safety Department for the way have handled themselves during a difficult time for policing, in particular with the way that they have dealt with a couple of protests recently held in Farmington. He stated that he was grateful for the professionalism they exhibit day in and day out. He credited good training and thanked them for their service in difficult times and for upholding the highest standards.

Bowman noted the phenomenal job both city administration and the DDA had done to support all Farmington businesses. She stated that there was not a single business that she was aware of that was not returning due to COVID-related issues because of that support. She encouraged residents to support these local businesses as much as they can. She also thanked Farmington Public Schools for working very hard to maintain quality during this obviously challenging time. She announced that tonight's meeting would hopefully be the last meeting using the Zoom platform and was looking forward to being able to meet in person soon. She thanked Mullison for coordinating efforts to make remote meetings possible.

9. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Schneemann, Councilmember
SECONDER:	DeLind, Councilmember

Meeting adjourned 8:28 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date: July 20, 2020

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.