

COUNCIL PROCEEDINGS

A regular meeting of the Farmington City Council was held on Monday, February 3, 2003 in Council Chambers, 23600 Liberty Street, Farmington, Michigan. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 8:00 p.m. by Mayor Mitchell.

PRESENT: Bush, Campbell, Harrison, McShane, Mitchell.

ABSENT: None.

OTHERS PRESENT: Clerk/Treasurer Cantrell, Acting City Manager Costick, Director Goss, Director Gushman, Assistant City Manager Richards, Attorney Schultz.

APPROVAL OF AGENDA

02-03-038 MOTION by Bush, seconded by Harrison, to approved the agenda as submitted. MOTION CARRIED UNANIMOUSLY.

MINUTES OF PREVIOUS MEETING

02-03-039 MOTION by Campbell, seconded by McShane, to approve the regular and special meeting minutes of January 21, 2003. MOTION CARRIED UNANIMOUSLY.

MINUTES OF OTHER BOARDS

02-03-040 MOTION by McShane, seconded by Bush, to receive and file the minutes of the following Boards and Commissions:

- Farmington Employees Retirement System Board of Trustees minutes of January 16, 2003.
- Farmington Area Commission on Aging minutes of November 19, 2002.

MOTION CARRIED UNANIMOUSLY.

PROCLAMATION PRESENTATION : HONORING RETIRED 47TH DISTRICT COURT JUDGE FREDERICK L. HARRIS

Council presented a proclamation to Judge Frederick Harris in recognition of his distinguished service to the people of the 47th Judicial District over the last 13 years.

Judge Harris expressed his appreciation for the acknowledgment, praised the leadership of the City of Farmington and recognized the efforts of the staff of the 47th

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District Court. He also recognized the abilities of Judge Parker and Judge Brady and stated that the Court would be left in their very capable hands.

BOARDS AND COMMISSIONS

CONSIDERATION OF APPOINTMENT TO BOARD AND COMMISSIONS.

02-03-041 MOTION by Campbell, seconded by Harrison, to appoint Frank Wildasin to the Commission on the Environment for a three-year term ending December 31, 2005. MOTION CARRIED UNANIMOUSLY.

CONSIDERATION OF REAPPOINTMENTS TO BOARDS AND COMMISSIONS.

02-03-042 MOTION by McShane, seconded by Campbell, to make the following reappointments: JoAnne McShane to the Brownfield Redevelopment Authority for a three-year term expiring February 2006; James Atkinson and Joseph Mosey to the Historical Commission for three-year terms expiring March 2006; and Patricia Haapaniemi and Dorothy Stoutjesdyk to the Farmington Community Library Board of Directors for four-year terms expiring March 2007. MOTION CARRIED UNANIMOUSLY.

REPORTS FROM CITY MANAGER

CONSIDERATION OF APPOINTMENT OF CITY ATTORNEY AND APPROVAL OF MEMORANDUM OF UNDERSTANDING.

Mayor Mitchell read, for the record, the following concerning the appointment of a City Attorney:

On August 9, 2002 the long-time City Attorney for the City of Farmington, John Donohue, passed away suddenly. Since that time, Thomas R. Schultz, a colleague of John's at the firm of Secrest, Wardle, Lynch, Hampton, Truex and Morley of Farmington Hills has served as Acting City Attorney. Mr. Schultz has counseled the City in all general legal matters and played a key role in the selection process and hiring of the Executive Director of the DDA and the City Manager.

A Memorandum of Understanding has been prepared, which outlines the services which the City Attorney will provide to the City of Farmington. The Mayor believes the Memorandum of Understanding sets forth the usual and customary professional services for which the City Council has contracted in the past and is in the best interest of the City.

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The Mayor recommends that the City Council approve the appointment of Thomas R. Schultz as City Attorney and authorize the Mayor to sign the Memorandum of Understanding on behalf of the City of Farmington.

02-03-043 MOTION by McShane, seconded by Harrison, to approve the appointment of Thomas R. Schultz as City Attorney effective February 3, 2003 and authorize the Mayor to sign the Memorandum of Understanding on behalf of the City of Farmington. [SEE ATTACHMENT].

ROLL CALL

AYES: Campbell, Harrison, McShane, Mitchell, Bush.
NAYS: None.
ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

Mr. Schultz thanked Council for the opportunity and stated it would be an honor to serve the City.

CONSIDERATION OF RECONSTRUCTION OF FARMINGTON ROAD – GRAND RIVER AVENUE TO SHIAWASSEE ROAD. Administration advised that the City plans to reconstruct Farmington Road between Grand River and Shiawassee during the 2003 construction season entailing the complete removal of existing pavement and roadway including curbing and gutters. Administration further stated that the project would also include removal and replacement of a 50+ year old water main located under the road and that the very old gas main would likely need to be replaced.

Administration stated that the next step would be to authorize city engineers to develop detailed plans in order to proceed with bidding for the new roadway, including the addition of bump outs to provide better defined and protected parking, as well as other amenities including tree plantings, impressed colored pavement and possible traffic calming measures. Administration further stated that the estimated cost of the project is \$600,000. Administration indicated that as a result of discussion and study, angled parking would not be an option. Administration also stated that the Director of Public Services, upon completion of the plans, would meet with residents to provide an opportunity for their input and to address specific needs.

Administration recommended that the project be authorized for engineering based on parallel parking along Farmington Road frontage and that Council authorize city engineers and landscape architect to proceed with the development of the detailed design plans and related contract documents so the project can be bid by late spring.

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Responding to a question from Council, Acting City Manager Costick stated that when the preliminary plans are available, Director Gushman would present them to Council and schedule a meeting with adjacent property owners.

Responding to an additional question, Acting City Manager Costick and Director Goss stated that it would be appropriate for the Traffic and Safety Board to review the preliminary plans.

In response to a question, Director Goss stated that contingency plans for traffic flow would not be developed until the plan geometrics are established.

02-03-044 MOTION by Bush, seconded by Campbell, to authorize proceeding with the Farmington Road reconstruction (between Grand River and Shiawassee) project and authorize the City Engineer and Landscape Architect to proceed with the development of detailed design plans and related contract documents in preparation for bid proceedings by late spring.

ROLL CALL

AYES: Harrison, McShane, Mitchell, Bush, Campbell.

NAYS: None.

ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

ORDINANCE ADOPTION

CONSIDERATION TO ADOPT ORDINANCE NO. C-692-2002 TO AMEND CHAPTER 2, ADMINISTRATION, ARTICLE V, RE: RETIREE HEALTHCARE PLAN.

Attorney VanOverbeke stated that this ordinance is a comprehensive document creating a plan for healthcare benefits for retirees.

02-03-045 MOTION by Harrison, seconded by Campbell, to adopt Ordinance No. C-692-2002 to amend chapter 2, "Administration," Article V, "Employee Benefits," of the City of Farmington Code of Ordinances, in order to establish a new provision entitled "Retiree Health Care Plan," containing general provisions, a retiree health care plan, and a declaration of Health Care Fund, to be set forth at Division 3, sections 2-428 through 2-430 of the code. [SEE ATTACHED ORDINANCE].

ROLL CALL

AYES: McShane, Mitchell, Bush, Campbell, Harrison.

NAYS: None.

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ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

MISCELLANEOUS

PUBLIC COMMENT.

No public comments were heard.

COUNCIL COMMENTS AND ANNOUNCEMENTS.

Council concurred to meet on Tuesday, March 18, 2003 at 6:00 p.m. for a goal setting session.

At the request of Council, Director Gushman will include an article in the upcoming City newsletter concerning leaves that were not picked up in the fall.

Council also recommended that Director Gushman include an article in the newsletter addressing the City's policy regarding the removal and replacement of diseased trees.

Mayor Mitchell displayed a plaque that recognized the accomplishments of former City Manager Lauhoff and he stated that it would be displayed in the Civic Theatre.

Public Safety Director Goss spoke about a Citizens Public Safety Academy that will be held in City Hall beginning Tuesday, March 18th and continuing each Tuesday night for twelve weeks. He stated that this academy would familiarize citizens with the responsibilities of public safety officers.

Mayor Mitchell introduced newly appointed City Manager, Vincent Pastue, who will begin his employment on Monday, February 17, 2003.

CONSIDERATION TO APPROVE BUDGET AMENDMENT NO. 2 FISCAL, YEAR 2002-2003. Clerk/Treasurer Cantrell advised that with the exception of a minor adjustment for an employee salary step increase not included in the original budget and renovation of the City Hall lobby, the remaining budget amendments are related to the transition in city managers.

02-03-046 MOTION by Campbell, seconded by Harrison, to approve Budget Amendment Resolution No. 2 for the 2002-2003 fiscal year. [SEE ATTACHED RESOLUTION].

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ROLL CALL

AYES: Mitchell, Bush, Campbell, Harrison, McShane.
NAYS: None.
ABSENT: None.

MOTION CARRIED UNANIMOUSLY.

MASTER BANK DEPOSITORY SIGNATURE RESOLUTION.

02-03-047 MOTION by McShane, seconded by Bush, to approve a resolution removing Frank J. Lauhoff as an authorized signer effective January 3, 2003 and adding Vincent D. Pastue as an authorized signer on City depository accounts requiring the city manager's signature effective February 17, 2003. [SEE ATTACHED RESOLUTION].
MOTION CARRIED UNANIMOUSLY.

SECOND QUARTER REPORT: DEPARTMENT OF PUBLIC WORKS & WATER AND SEWER DEPARTMENT – OCTOBER 1, 2002 THRU DECEMBER 31, 2002.

Responding to a question from Council, Director Gushman stated that next year's budget would include an increase in maintenance costs for the leaf vacuums.

In response to an additional question, Director Gushman stated that his department has communicated to residents both on cable and in the Observer on removal of leaves that remained after the fall pick-up. Director Gushman agreed to include a letter with the next water bill explaining what happened with the fall leaf pick up and prescribing what can be done with remaining leaves.

02-03-048 MOTION by Campbell, seconded by Bush, to receive and file the Department of Public Works and Water and Sewer Department quarterly Report for period ended December 31, 2002. MOTION CARRIED UNANIMOUSLY.

FINANCIAL REPORT: QUARTER ENDED DECEMBER 31, 2002.

Clerk/Treasurer Cantrell noted that Acting City Manager Costick, at the request of Council, forwarded letters to both the State Representative and State Senator expressing concern about potential loss of statutory revenue sharing.

02-03-049 MOTION by Harrison, seconded by McShane, to receive and file the Financial Report for quarter ended December 31, 2002. MOTION CARRIED UNANIMOUSLY.

APPROVE MONTHLY PAYMENTS REPORT

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02-03-050 MOTION by Campbell, seconded by Bush, to approve the Monthly Payments Report for January, 2003. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

02-03-051 MOTION by Harrison, seconded by Campbell, to adjourn the meeting. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at 8:55 p.m.

JAMES K. MITCHELL, MAYOR

PATSY K. CANTRELL, CITY/CLERK TREASURER