



FINAL

SPECIAL STUDY SESSION MEETING MINUTES

A Special Study Session meeting of the Farmington City Council was held on May 19, 2014, in Conference Room A, Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:00 PM by Mayor William Galvin.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
JoAnne McShane	Councilmember	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

City Administration Present

City Clerk Halberstadt
City Manager Pastue
Attorney Saarela

2. APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	JoAnne McShane, Councilmember
SECONDER:	Greg Cowley, Councilmember
AYES:	Cowley, Galvin, McShane, Schneemann, Scott

3. PUBLIC COMMENT

No public comment was heard.

4. DISCUSSION OF ITEMS ON REGULAR AGENDA

**A. Discussion of Items on Regular Agenda: Memorandum of Understanding GUEP Competition and Aggressive Begging Ordinance
Consideration to Approve Memorandum of Understanding with the City of Farmington Hills and Farmington Public Schools Outlining Rolls and**

Responsibilities as Participants in the Georgetown University Energy Competition

Pastue briefly reviewed City Administration's recommendation to participate in the Georgetown University Energy Competition. He noted Farmington would contribute \$25,000 if the application is approved.

Nate Geinzer, Farmington Hills Assistant to the City Manager, was present to discuss the multi-step competition. He stated the idea of this competition is to stimulate the development of replicable innovations in community energy efficiencies. He further stated the focus is on the residential side, but will involve municipal as well.

Geinzer noted the \$5 million prize is a great incentive for the community to rally behind this competition. He noted Farmington Public Schools will be involved as well.

Geinzer provided detail for each step in the competition. He stated a Program Team would be created that would involve participation from each of the three entities. He stated the first step is to apply and the second step is to develop an energy efficiency plan.

Geinzer stated if the community makes it past the second step then tracking energy use would begin January 20, 2015. At this point programs and initiatives would be launched.

Geinzer discussed a number of commitments to the competition that have already been expressed including DTE Energy. He spoke about funding for the project including contributions from both cities and possible grants.

Responding to a question from McShane, Geinzer indicated Farmington participants on the Program Team would include the City Manager or designee and two at-large representatives from the community.

Responding to an additional question from McShane, Geinzer stated he did not believe this program would qualify under the state Economic Vitality Incentive Program (EVIP).

McShane stated the dollar investment in this program is a win/win for both the city and residents because we will get it all back in energy savings, cleaner air and residents leading healthier lives.

Responding to a question from Scott, Geinzer stated the role of businesses in this program depends on their level and type of involvement. He stated some would involve cash support and others through implementation of energy savings and/or educational programs. He stated there are a number of reasons why corporations would like to get their name on this program.

Responding to an additional question from Scott, Geinzer stated the funds received from corporations for this project would be used for programs and events.

Discussion followed regarding the need for measurable results in terms of energy unit savings once the program is developed and implemented.

Cowley asked about possible tax credits from the County; impact of the program on historical homes; and establishment of baseline data.

Geinzer advised progress will be based on a 2-year benchmark.

Discussion followed regarding implementation of financial incentives to encourage energy savings.

Aggressive Begging Ordinance

Pastue advised this amendment was drafted by the City Attorney in response to case law that established limits to which a municipality can regulate begging. The city's current ordinance that outright prohibits begging in a public place has been invalidated.

Discussion followed regarding the specifics of the proposed ordinance.

5. CITY MANAGER EVALUATION PROCESS

A. Discussion - City Manager Evaluation Process

Galvin reviewed the purpose for conducting a City Manager Evaluation. He discussed two different types of evaluations that could be used. He recommended using the 360 degree evaluation format. He also recommended including Department Heads in the process. He noted the 360 degree format is a number scale and does not allow for dialogue. As a result, he suggested in addition to the evaluation, the City Manager would complete a 10-question essay providing a self-evaluation.

Based on prior experience, Cowley expressed support for the 360 degree evaluation format.

6. COUNCIL COMMENT

No Council comment was heard.

7. ADJOURNMENT

1. Motion to adjourn the meeting.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Greg Cowley, Councilmember
SECONDER: Jeff Scott, Councilmember
AYES: Cowley, Galvin, McShane, Schneemann, Scott

The meeting adjourned at 6:51 p.m.

William E. Galvin, Mayor

Susan K. Halberstadt, City Clerk

Approval Date: _____