



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES
Monday, March 26, 2012
Conference Room A – Farmington City Hall

The meeting was called to order at 6:03 p.m. by President Rock.

ROLL CALL

PRESENT: Andrade (6:14pm), Buck, Frost, Higgins, Rock, Schneemann, Wasen

ABSENT: Cornwell

OTHERS PRESENT: Executive Director Knowles
Administrative Assistant Nogle

CONSENT AGENDA ITEMS

MOTION by Higgins, SUPPORTED by Frost

RESOLVED, that the board approves the regular minutes of February 27, 2012 and accepts and files the February Bill Review and Financial Report, as presented. MOTION CARRIED, ALL AYES.

ELECTION OF OFFICERS

President Rock relinquished the Chair to Ms. Knowles. The floor was opened for nominations.

Buck nominated and Higgins supported the nomination of Bob Rock for the position of President. Rock nominated and Higgins supported the nomination of Melissa Andrade for the position of Vice-President. Rock nominated and Frost supported the nomination of Dan Higgins for the position of Secretary. No other nominations were offered.

MOTION by Buck, supported by Higgins,

RESOLVED, that the board closes the nominations for 2012 officers and elects those nominated by acclamation. MOTION CARRIED, ALL AYES.

President Rock resumed the Chair.

CITY OF FARMINGTON MANAGEMENT OF DOWNTOWN MAINTENANCE

MOTION by Schneemann, supported by Frost,
RESOLVED, that the board agrees to transfer management of the annual downtown maintenance, as presented, to the City of Farmington, effective immediately. MOTION CARRIED, ALL AYES.

PROPOSED FY 2012-2013 BUDGET

MOTION by Higgins, supported by Wasen,
RESOLVED, that the board approves for submission to the council the proposed 2012-2013, budget, as presented. MOTION CARRIED, ALL AYES.

WORK PLAN UPDATES

Installation of the Inside|Out art exhibit is scheduled for March 27, 2012. We are planning 3 events while the art is on display. Activities will include a restaurant art walk, kids art crawl and adult art walk. Specifications for lawn replacement in Riley Park are complete and will be reviewed by DPW Director Kevin Gushman. Knowles acknowledged Dominic BelCastro from Luigi's for his generosity at the volunteer appreciation gathering.

Promotions Committee: The locator map update will go to print in May. The committee is brainstorming ways to engage for distribution before the event season begins.

ER Committee: A realtor came to an ER meeting and requested information on the available incentives of the DDA. We are investigating the legal ability of the DDA to underwrite the cost of a redevelopment liquor license.

Organization Committee: The Spring, 2012 Main Street Messenger is in the final editing stage and will be ready for distribution on April 24. A volunteer pep rally is scheduled for Tuesday, May 8, 2012.

ADJOURNMENT

MOTION by Wasen SUPPORTED by Schneemann
RESOLVED, that the meeting be adjourned.
MOTION CARRIED, all Ayes.

The meeting was adjourned at 6:58pm.

The next regular meeting will be on Monday, April 23, 2012, at 6:00 p.m.

Respectively submitted,

