



**Regular City Council Meeting**  
**7:00 p.m., Monday, July 17, 2023**  
**Council Chambers**  
**23600 Liberty Street**  
**Farmington, MI 48335**

## **FINAL**

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### **REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on July 17, 2023, at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:25 p.m. by Mayor Bowman.

#### **1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Present	
Maria Taylor	Councilmember	Present	

#### **City Administration Present**

Director Christiansen  
Superintendent Eudy  
Director Houhanisin  
City Clerk Mullison  
City Manager Murphy  
City Attorney Schultz

#### **2. PLEDGE OF ALLEGIANCE**

#### **3. PUBLIC COMMENT**

Dan Wecker, representative of the Emergency Preparedness Committee, gave the Tip of the Month: Have a Communication Plan.

**4. APPROVAL OF ITEMS ON CONSENT AGENDA**

- A. City of Farmington Minutes**
  - a. June 19, 2023 Special
  - b. June 19, 2023 Regular
- B. Farmington Monthly Payments Report**
- C. Farmington Public Safety Monthly Report**
- D. DPW Quarterly Report**
- E. Building Department Quarterly Report**
- F. Board and Commission Reappointments**

Move to approve the consent agenda as presented.

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [4-1]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>NAYs:</b>	Taylor

**5. APPROVAL OF REGULAR AGENDA**

Move to approve the regular agenda as presented.\*\*

<b>RESULT:</b>	<b>APPROVED AS PRESENTED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Schneemann, Councilmember

**6. PRESENTATION/PUBLIC HEARINGS****A. City Building Infrastructure Report**

Christopher Ozog of OHM gave a brief overview on five city-owned sites: The Sundquist Pavilion, 9 Mile Retention Basin Pump Station, Gazebo in front of Farmington Place, the Farmington Civic Theater, and the Department of Public Works buildings. He reviewed the short-term, mid-term, and long-term priorities that had been identified and gave recommendations.

Schneemann asked for a comprehensive look at all of our facilities. He said he would like to have all the data in one spot on one spreadsheet, and Ozog agreed to put it together. Schneemann indicated that he knew it would be beyond the scope of the original request but stated that he was fine with an added cost for the document.

LaRussa asked about cost adjustment vs contingency. He asked for a more realistic basis to judge what may need to be done and a check of funds already planned from the long-term Capital Improvement Plan.

**7. NEW BUSINESS**

**A. Recommended Additions to the Farmington Employee Manual**

City Clerk Mullison outlined recommendations for additions to the Employee Manual that would address the Pregnant Workers Fairness Act and the Pump Act that were recently made law, as well as one other change in language to clarify a method of counting time used for the Family Leave Medical Act.

**Move to add the Pregnant Workers Fairness Act and PUMP Act policy to the Farmington Employee Manual as presented.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem

**B. Second Reading of Ordinance to Amend Chapter 18, Massage Facilities**

City Manager Murphy reported that there had been no changes to the proposed ordinance amendment since the First Reading.

**Move to approve an amendment to Chapter 18 Massage Facilities to clarify the requirements for the practice of massage therapy in massage establishments.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

**C. Proposed Text Amendment Chapter 25: Signs – First Reading**

Director Christiansen introduced a first reading of an amendment to the city’s sign ordinance that pays particular attention to temporary signs and ensures that no content-based regulations are included.

Schneemann asked to have a study session on this change before any decision is made. He asked to table the ordinance amendment until it can be studied further. Discussion ensued about non-conforming signs and their disposition.

Council tabled the topic to be brought back as a study session.

**D. 2022 Road Improvements**

Superintendent Eudy requested approval for a change order and a construction estimate in conjunction with the 2022 Road Improvement project.

**Move to approve payment to Best Asphalt Incorporated for Change Order No. 4 and Payment Application No. 4 in the amount of \$11,495.79 for the. 2022 Road Rehabilitation Project.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

**E. 33825 Grand River Abatement**

Eudy recommended abatement at the property because asbestos containing material had been found in an Asbestos Survey that was completed last month. The demolition contractor can begin as soon as the abatement is completed.

**Move to award abatement to Federal Environmental Contracting Inc. for 33825 Grand River Avenue in the amount of \$12,000 plus 15% contingency, totaling \$13,800.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	LaRussa, Mayor Pro Tem
<b>AYES:</b>	Bowman, LaRussa, Schneemann, Taylor, Balk

**F. Consideration To Approve Resolution to Join MiWARN**

MiWARN is a Water/Wastewater Mutual Aid and Assistance network to assist Private and Public Utilities during emergencies or disaster. MiWARN membership is another resource for the Public Works Department to use in the event of an emergency or disaster managing and operating the City of Farmington water or wastewater systems. Several surrounding communities are members of MiWARN. Membership in MiWARN would not require Farmington to assist other communities during emergencies but if equipment, supplies, or personnel are available it could be provided to a community in need.

**Move to approve resolution for the City of Farmington to join Michigan Water/Wastewater Agency Response Network (MiWARN).\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	LaRussa, Schneemann, Taylor, Balk, Bowman

**G. Patrol Rifle Purchase**

Director Houhanisin reported that the Public Safety Department has participated in previous patrol rifle purchase programs, which have been successful in providing officers with needed equipment at a reduced cost to the city. The program involves the city making the initial purchase and the officers who choose to participate reimburse the city for the firearm through payroll deductions. The firearm remains the property of the city until the officer's employment ends with the city. At that time, the officer will pay the remaining one (1) dollar owed and will then take ownership.

**Move to authorize the purchase of six (6) Sig MCX AR-15 patrol rifles from Vance's Law Enforcement in the amount of \$18,628.74.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Schneemann, Taylor, Balk, Bowman, LaRussa

**H. Purchase of Two New Patrol Cars**

Houhanisin detailed the current difficulties and expense of obtaining Ford Explorers as patrol vehicles and requested permission to purchase two Chevrolet Tahoes for this year's replacements. Discussion ensued on availability and change of fleet, larger maintenance costs, and Houhanisin noted that unused fund balance could be used to absorb the increase in cost.

**Move to approve the purchase of two (2) 2023 Chevrolet PPV Utility Vehicles and outfit them with equipment.\*\***

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Mayor Pro Tem
<b>SECONDER:</b>	Taylor, Councilmember
<b>AYES:</b>	Taylor, Balk, Bowman, LaRussa, Schneemann

**8. OTHER BUSINESS**

Murphy asked for a Special meeting to approve Robertson' Brothers LLC PUD plan and agreement on July 24, 2023 at 6:30 pm. Council agreed.

**9. CLOSED SESSION – REVIEW OF EMPLOYMENT APPLICATIONS**

**Move to enter closed session to review employment applications for City Clerk.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	LaRussa, Councilmember
<b>SECONDER:</b>	Balk, Councilmember
<b>AYES:</b>	Balk, Bowman, LaRussa, Schneemann, Taylor

Council entered closed session at 8:21 pm.

**Move to exit closed session.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Balk, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Council exited closed session at 9:21 pm.

**Move to have the City Manager move forward with contacting candidates A and C for interviews.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Taylor, Councilmember
<b>SECONDER:</b>	Balk, Councilmember

**10. PUBLIC COMMENT**

No public comment was heard.

**11. CITY COUNCIL COMMENT**

No Council comment was heard.

**12. ADJOURNMENT**

Move to adjourn the meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Schneemann, Councilmember
<b>SECONDER:</b>	Taylor, Councilmember

Meeting adjourned 9:22 p.m.

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Sara Bowman, Mayor

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Mary J. Mullison, City Clerk

Approval Date: August 21, 2023

**\*\***To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.