



**Regular City Council Meeting
7:00 p.m., Monday, April 2, 2018
Conference Room
23600 Liberty Street
Farmington, MI 48335**

REGULAR MEETING AGENDA

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. Presentation – Commission on Aging**
- 5. Consideration to Approve Liquor License for Farmers Market Cultural Events**
- 6. Board and Commission Appointments**
- 7. Review the City's Water-Loss Program and its Effectiveness**
- 8. Other Business**
- 9. Council Comment**
- 10. Adjournment**

Submitted by: Melissa Andrade

Agenda Topic: Consideration to Approve Special Liquor Licenses for Farmers Market Special Events: Polish Day on August 4; Italian American Day on September 29; and Holly Days on December 1, 2018

Requested Action:

Move to approve Michigan Department of Licensing and Regulatory Affairs, Liquor Control Commission Resolution for Special License for the Farmington Farmers & Artisans Market Cultural Heritage Days on August 4 and on September 29 from 10:30 a.m. until 2:30 p.m.; and December 1, 2018 from 10:30 a.m. until 7 p.m.

Background:

The Farmers Market Manager is seeking approval for three special “one day” MLCC licenses to serve Beer & Wine at the Farmers Market on August 4, September 29 and December 1 in conjunction with the market’s pre-scheduled special event calendar programming.

The market cultural days are very well received in the past, as was the Holly Days beverage station.



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Mailing Address: P.O. Box 30005, Lansing, MI 48909
 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
 Request ID: _____
 (For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a Regular Special meeting of the Membership Board of Directors

called to order by _____ on _____ at _____
 (Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from City of Farmington
 (Name of Organization)

for a Special License to serve alcohol on August 4, 2018; September 29, 2018; and December 1, 2018
 (Event Date or Dates)

to be located at Riley Park and Sundquist Pavilion, 33113 Grand River Avenue, Farmington, MI 48336
 (Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be _____ for issuance.
 (Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

Membership Board of Directors at a Regular Special meeting held on _____
 (Date)

 Print Name & Title of Authorized Officer Signature of Authorized Officer Date

**Farmington City Council
Staff Report**

**Council Meeting
Date: April 2 2018**

**Item
Number
6**

Submitted by: Melissa Andrade

Agenda Topic Board and Commission Appointments: Grand River Corridor Authority

Proposed Motion:

Move to appoint Mark Accettura and Randy O'Dell to the Grand River Corridor Improvement Authority (CIA), as well as reappoint Richard Graham; all for 3-year terms ending March 31, 2021.

Background:

There are currently two vacancies on the CIA, one seat has been vacant for more than a year, the other became available on April 1 due to a board member not seeking reappointment.

Richard Graham would like to seek reappointment, his term was from 4/20/2015 – 3/31/2018.

Materials:

Current CIA roster

Grand River Corridor Improvement Authority

3-year term

Name	Business	Phone	Email	Seat	Term
Tony Anthony 41235 Clemont Ave. Novi, MI 48375	AKT Peerless Environment & Energy Service 22725 Orchard Lake Road Farmington, MI 48336	248-987-2840 248-615-1333	anthonyt@aktpeerless.com		8/4/2015 through 3/31/2018
Dr. David Carron	Plaza Veterinary Hospital 22820 Mooney Farmington, MI 48336	248-476-3662	plazavet@plazavet.net drcarron@aol.com	Vice-Chair	4/1/2016 through 3/31/19
Richard Graham	R. Graham Construction 30966 Grand River Ave. Farmington, MI 48336	248-987-1155 (W) 734-306-6025	regraham734@aol.com		4/20/2015 through 3/31/2018
Paul King 30627 Shiawassee Farmington Hill, MI 48336	King's Garage 31690 Grand River Ave. Farmington, MI 48336	313-600-8515 (H) 248-476-5454 (W)	kingsgarage1@sbcglobal.net	Chair	4/1/2014 through 3/31/2017 3/31/20
Sara Bowman		248-444-8234 (M)	sbowman@farmgov.com	Council Liaison	
Patrick Thomas 22432 Brookdale Farmington, MI 48336		586-822-2432 (M) 586-276-1330	p-thomas@mindspring.com	Secretary	4/1/2016 through 3/31/19
Vacancy					4/1/2018 - 3/31/2021
Staff liaison Kevin Christiansen		248-474-5500, 2226	kchristiansen@farmgov.com		

Farmington City Council Staff Report	Council Meeting Date:, April 2, 2018	Item Number 7
Submitted by: Charles Eudy, Superintendent		
Agenda Topic: Water Loss Monitoring Program		
Proposed Motion: Informational only		
Background: Areas of Potential water loss: WMB repairs Water Main river crossings Fire fighting Sewer cleaning Unmetered buildings/lawn irrigation Inaccurate/failed water meters		
Materials: Attachment: Areas of potential water loss		

Areas of Potential water loss:

WMB Repairs
Water Main river crossings
Fire fighting
Sewer cleaning
Unmetered buildings/lawn irrigation
Inaccurate/failed water meters

The City's water loss monitoring program includes many staff members and departments. Those departments include Public Safety, Public works and the Treasurer's Office water billing staff. All departments strive to reduce the city's 11% water loss.

Inaccurate/failed water meters

The primary method of monitoring water loss is by the collection of water meter reads. Those reads include weekly master meter reads, monthly comparison of city collected master meter reads to the GLWA recorded master meter read, quarterly billing cycle reads and the required MDEQ annual pumpage report.

The quarterly meter reading is the most time consuming, but the effective means of recording revenue collection and monitoring water loss. The Water & Sewer Department collect reading from all water meters during the months on May, August, November. During the month of February only commercial and radio reads are collected. Currently the city collects reads from ~3,200 accounts. Nearly 1350 accounts are equipped with radio reads. Up to 350 more radio reads will be added this FY. I have requested funding for up to 400 radio reads next FY. Transition to the radio reads is critical for the efficiency of the W&S Department. The current amount of radio reads has reduced the meter reading man hours by 50%. When all meters are radio reads, it will not be necessary to dedicate staff to reading meters. This could be completed during the routine daily activity.

After W&S Department has completed collecting the water meter reads, the hand held Tremble reading collection device is downloaded at the treasurer's office. A series of reports are developed which include:

Reverse flow
No flow
Leak (flow does not stop for 15 minutes during a 24 hour period)
30 days of no usage

Water billing staff review accounts which have been flagged by the BS&A or Badger software. If usage is questionable, a work order is issued for the W&S Department to investigate. Most work orders are completed within 48 hours. On occasion it is necessary to issue a water termination notice to a customer if they deny us access to service a water meter.

Unmetered buildings/lawn irrigation

Currently 2 municipal buildings have no water meters installed. Both buildings will have meters installed by May 1, 2018. Several other municipal parks/green spaces lawn irrigation systems do not have meters installed. As time permits, those locations will have meters installed. Expense for the installation of a 2 inch water meter at each location could be up to \$3,000. One subdivision association has added a lawn irrigation meter and will be adding two more lawn irrigation meters as time permits.

Sewer cleaning

Routine sewer cleaning activity can consume 1000 gallons of water for every 750 feet of sewer cleaned. The City of Farmington cleans approximately 10 miles of sewer annually. Annual routine sewer cleaning could consume 70,000 gallons of water annually, less than one household annual consumption.

Fire fighting

Only automated fire suppression sprinklers can be metered. Fire trucks can only be metered when it is not actively fighting a fire, or when it returns to City Hall or DPW to be refilled.

Water Main river crossings

Farmington W&S Department has eliminated 2 non-essential river crossings in the mid 1990's. The 5 remaining river crossings are deemed essential. Two of the 5 were installed near 1968, the remaining 3 were installed during the 1979 water system improvements. Crews monitor those locations to verify there has not been a change in the river bed condition.

WMB Repairs

Another effort to minimize water loss is the Department of Public Works employees are contractually bound to reside within 25 miles of the City boundaries. This will allow staff respond to all emergencies including Water Main Failures within one hour of notification from the Public Safety department.