

## FARMINGTON HISTORICAL COMMISSION PROCEEDINGS

Thursday, January 23, 2014

Chairperson Myers called the meeting to order at 7:35 P.M.

### ROLL CALL

Present: Myers, Bernath, Gundlach, Harrison, Weimar, Grattan, Atkinson, Stacey, Excused: Macdonald, Guest: Vince Pastue

### APPROVAL OF AGENDA

Motion by Weimar, support by Harrison to approve altering the order of items for Ad Hoc Committee discussion. Also motion by Weimar, support by Atkinson to add time to discuss sending reminder notes for permits in Historic District. Gundlach made a motion with support by Weimar to add a new agenda. All motions carried.

### APPROVAL OF MINUTES

Minutes from regular meeting December 5, 2013 were approved after a motion made by Weimar and supported by Stacey to do so, Motion carried.

### FINANCIAL REPORT

A financial report was not available.

### AGENDA TOPICS

**1&3 CREATE STUDY COMMITTEE TO STUDY SIGNIFICAN HISTORIC AREAS IN CITY AND REVIEW ORDINANCE FOR HISTORIC COMMISSION.** Vince Pastue advised we set up an Ad Hoc for the study committee. It would structure and create an ordinance that could be sent to Council for approval. It would then be presented to the public. Motion was made by Stacey and supported by Harrison to create the Ad Hoc. Motion carried

**2 SIGNAGE.** Further discussion is needed in regards to Historical District signage and plaques for historic homes in the district. Harrison and Stacey will be part of a committee to coordinate with other commissions such as Beautification and have designs in mind by early summer.

**3 AD HOC.** In addition, another Ad Hoc Committee will help streamline communication with the building dept. Permits and other items would be discussed and updated. The Ad Hoc members from the Historical Commission are Weimar, Stacey and Gundlach.

**4 DUTIES.** The duties of the Commission need to be established. In section 17.31 of the ordinance, the duties and powers of the Commission need to be well defined and have standards by which we are to review with consistency. Commissioners were asked to review the existing rules and bring their ideas and suggestions to the next regular meeting to address the new duties and standards that will be needed. Reviewing the Secretary of Interior Standards might help the committee clarify and make consistent these new duties and rules.

**5 ESTABLISH GOALS.** Some of these goals are, but not limited to: Expand Boundaries, Define Architecture, Change Ordinance to include submission of permits to be reviewed in a timely manner, Increase education for the Community including awareness of our History, Home tours, Establish standards, Establish a fast track for binding review, Expand Historical District

**WARNER MANSION ACTIVITIES.** Commissioner Bernath reviewed activities at the Mansion including participation The Fairy weekend scheduled for February 22<sup>nd</sup> was discussed.

**OLD BUSINESS.** Roberts Rules of Order were discussed and shortened rules were distributed to the Commission members.

**CORRESPONDENCE AND COMMUNICATION.** None

**PUBLIC COMMENT.** None

**ADJOURNMENT.** The meeting was adjourned 9:15 P.M by Chairperson Myers

Submitted by Vice Chair Atkinson