



Regular City Council Meeting
7:00 p.m., Monday, December 19, 2022
Council Chambers
23600 Liberty Street
Farmington, MI 48335

FINAL

REGULAR MEETING MINUTES

A regular meeting of the Farmington City Council was held on December 19, 2022 at Farmington City Hall, 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 p.m. by Mayor Bowman.

1. ROLL CALL

Attendee Name	Title	Status	Arrived
Johnna Balk	Councilmember	Present	
Sara Bowman	Mayor	Present	
Joe LaRussa	Mayor Pro Tem	Present	
Steve Schneemann	Councilmember	Absent	
Maria Taylor	Councilmember	Present	

City Administration Present

Superintendent Eudy
City Clerk Mullison
City Manager Murphy
City Attorney Schultz
Deputy Director Houhanisin
Director Weber

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF ITEMS ON CONSENT AGENDA

- A. Accept City of Farmington Board and Commission Minutes
- B. City of Farmington Minutes
 - a. November 21, 2022 Special
 - b. November 21, 2022 Regular
 - c. December 5, 2022 Regular
- C. Farmington Monthly Payments Report
- D. Farmington Public Safety Monthly Report
- E. Board and Commission reappointments
- F. Calendar Dates for the 2023 Farmers Market Season
- G. Emergency Operations Support Plan
- H. Church Closing

Move to approve the consent agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

4. APPROVAL OF REGULAR AGENDA

Move to approve the regular agenda as presented.**

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember

5. PUBLIC COMMENT

No public comment was heard.

6. PRESENTATIONS AND PUBLIC HEARINGS

- A. Appointment of Bob Houhanisin as Public Safety Director in accordance with Article 4.8c of the City Charter

City Manager Murphy requested ratification for his appointment of Deputy Director Bob Houhanisin as Public Safety Director as of December 20, 2022.

Move to ratify City Manager’s appointment of Bob Houhanisin as Public Safety Director in accordance with Article 4.8c of the City Charter.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Taylor, Balk
ABSENT:	Schneemann

B. Public Safety Deputy Director Bob Houhanisin sworn in as the new Public Safety Director

City Clerk Mullison administered the oath to Director Houhanisin, who was supported by his family. Houhanisin made a few remarks in response to his appointment.

7. NEW BUSINESS

A. Consideration to enter into agreements with Advanced Redevelopment Solutions with Maxfield Training Center Building redevelopment

Advanced Redevelopment Solutions (Eric Helzer) assisted the City’s Planning Consultant (CIB/Carmine Avanti) with the preparation and evaluation of Request for Proposals for the Maxfield Training Center. Because the City is not only the regulatory agency for development approvals on the property but is also the owner/seller of the property, the City is in a somewhat unusual position of having to evaluate the requested TIF credits from several different perspectives. Advanced Redevelopment Solutions and Mr. Helzer often represent owners/developers in connection with securing development incentives.

Murphy strongly recommended that the City Council continue their relationship with Mr. Helzer through approval of these contracts, noting that Helzer’s insights and assistance have been helpful through this process and the administration expects that to continue. Murphy also mentioned that the fees paid to Advanced Redevelopment Solutions are eligible to be reimbursed.

Move to approve agreements with Advanced Redevelopment Solutions with Maxfield Training Center Building redevelopment (Brownfield and DDA services), subject to final review of the form of the agreement to be determined by the City Manager and City Attorney, including minor non-substantive amendments.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Balk, Councilmember
AYES:	LaRussa, Taylor, Balk, Bowman
ABSENT:	Schneemann

B. Warner Home Exterior Repairs

Superintendent Eudy requested payment to R. Graham that would include replacement of porch columns previously identified to Council as needing attention.

Move to approve Change Order No. 2 in the amount of \$12,000, and Payment No. 2 to R. Graham Construction LLC of Farmington Michigan in the amount of \$20,800 for the Exterior Repairs at the Governor Warner Home.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa
ABSENT:	Schneemann

C. Construction Estimate No. 5 for the Oakland Street Reconstruction-Water Main Replacement

Eudy asked that the release of retainage be approved to VIL Construction but that final payment not be released until all closeout documents have been received.

Move to approve payment to V.I.L. Construction Incorporated for Construction Estimate No. 5 in the amount of \$5,000 and all interest earned for the Oakland Street Reconstruction-Water Main Replacement Project.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	LaRussa, Mayor Pro Tem
AYES:	Balk, Bowman, LaRussa, Taylor
ABSENT:	Schneemann

D. Downtown Development Authority Calendar of Community Events

Executive Director Knight requested adoption of a resolution approving the 2023 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented as well as permission to allow business within the DDA to participate in Sidewalk Shopping on any event day during 2023.

Move to adopt resolution approving the 2023 DDA community events calendar, temporary liquor license applications, street closures, and designated sidewalk shopping dates as presented.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember
AYES:	Bowman, LaRussa, Taylor, Balk
ABSENT:	Schneemann

E. Superior Ambulance Incident Report

Director Houhanisin reported on information of how Public Safety response to an emergency and ambulance services work. He spoke of the incident a few weeks ago, gave an overview of the Public Safety and ambulance response. He said Superior Ambulance had investigated and had made corrections due to the human error involved in this particular incident.

Justin Hawley of Superior Ambulance spoke of remedial education provided, personnel changes made, and said that Superior Ambulance would not tolerate problems of this kind. Superior audits ambulance runs regularly. He stated that this was a “one off” error and listed the corrections and retraining that had been done because of this incident.

Council questioned Hawley about number of ambulances available and where they are normally stationed, average response times, the difference between emergency calls and transport calls, the training, length of shift, duties and process of dispatchers, and contractual responsibilities Superior has with other municipalities. Taylor asked for a report on response times which Hawley agreed to provide.

F. Consideration to Amend Fiscal Year 2022-23 Budget

Murphy noted that many of the City’s projects take place during the summer and often span year end. He said that guessing how much of the project will occur in each fiscal year is difficult and forcing contractors to work within a specific fiscal year is expensive. As a result, City Administration allocates the total cost of a project between fiscal years and when budget is not used in one fiscal year, the budget is added to the next fiscal year through a budget amendment. Weber asked that Council adopt this budget amendment moving funds from the 2021-22 fiscal year to the 2022-23 fiscal year and noted that none of the items on the budget amendment represent non-budgeted expenditures.

Move to adopt Budget Amendment Resolution #2 amending Fiscal Year 2022-23 Budget.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	LaRussa, Mayor Pro Tem
SECONDER:	Taylor, Councilmember
AYES:	LaRussa, Taylor, Balk, Bowman
ABSENT:	Schneemann

G. Engage OHM to Conduct a Condition Assessment Study

Murphy requested permission to have OHM complete their assessment of city buildings in order to be able to make more informed decisions about the repairs and maintenance to these buildings.

Move to approve the proposed agreement from OHM to conduct a condition assessment study for city owned buildings other than City Hall for a not to exceed amount of \$40,000.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Taylor, Councilmember
SECONDER:	Balk, Councilmember
AYES:	Taylor, Balk, Bowman, LaRussa
ABSENT:	Schneemann

8. PUBLIC COMMENT

Annette Compo, 32746 Grand River, commented on the Superior Ambulance report. She requested that Council utilize Farmington Hills ambulance support rather than Superior.

9. CITY COUNCIL COMMENT

LaRussa wished Farmington residents Happy Holidays and listed all of the wonderful things that have happened in our community throughout the year. He expressed gratitude to Bowman and City Administration for leading the city back to normal.

Balk said that Farmington was a great place to be and said that the Holly Days parade was the most fun her family has had. She suggested that residents enjoy what Farmington has because it is pretty special.

Bowman welcomed Director Houhanisin to his new position and noted that the City remains in good hands. She mentioned that the skate rink is up, the ice is freezing, and wished residents a Happy New Year

10. ADJOURNMENT

Move to adjourn the meeting.

RESULT:	APPROVED AS PRESENTED [UNANIMOUS]
MOVER:	Balk, Councilmember
SECONDER:	Taylor, Councilmember

Meeting adjourned 7:56 p.m.

Sara Bowman, Mayor

Mary J. Mullison, City Clerk

Approval Date: January 17, 2023

**To view approved documents, please see the Agenda Packet link that is relevant to this meeting at <http://farmgov.com/City-Services/Government/Agendas-and-Minutes/City-Council.aspx> or contact the City Clerk.