



**Special/Study Session Meeting
6:00 p.m., Monday, April 15, 2019
Conference Room
23600 Liberty Street
Farmington, MI 48335**

STUDY SESSION AGENDA

- 1. Roll Call**
- 2. Approval of Agenda**
- 3. Public Comment**
- 4. DDA Budget Presentation**
- 5. Discuss Ordinance Relating to Fireworks**
- 6. Discuss Amending the City of Farmington Code of Ordinances to Prohibit Marijuana Establishments within the Boundaries of the City**
- 7. Other Business**
- 8. Council Comment**
- 9. Adjournment**

Farmington City Council Staff Report	Council Meeting Date: April 15, 2019	Item Number 4
Submitted by: Kate Knight, DDA Director		
<u>Agenda Topic:</u> Presentation of DDA Budget FY2019-20		
<u>Proposed Motion:</u> N/A For discussion		
<u>Background:</u> Please find for your review the proposed budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020. Please note the following highlights: <ul style="list-style-type: none"> • Property taxes increased \$33,000 due to an increase in taxable value of properties. • Continuation of communications digital programming \$20,000 • Design for Thomas and School Street \$15,000 • Public Art \$15,000 • Façade Incentive Program \$20,000 • Rhythms in Riley Support \$12,000 		
<u>Materials:</u> None		

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
DOWNTOWN DEVELOPMENT AUTHORITY REVENUES					
Dept 000.00-TIF					
PROPERTY TAXES, OPR, REV	(532)	(906)	0	0	0
PROPERTY TAXES, TWO MILL LEVY	0	41,211	43,650	43,094	45,000
PROPERTY TAXES, TIFA	233,385	288,099	301,000	311,308	342,000
GRANTS, OTHER	0	0	0	2,150	0
INVESTMENT INCOME	3,601	7,235	1,000	8,000	2,000
Total	236,454	335,639	345,650	364,552	389,000
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
REVENUES, OTHER	12,524	20,104	10,000	16,500	16,500
DDA DISTRICT, SP ASSESSMENT	216,000	180,000	182,000	182,000	184,000
Total	228,524	200,104	192,000	198,500	200,500
Dept 762.00-ART ON THE GRAND					
VENDOR FEES	1,099	850	2,500	2,500	2,500
SPONSORSHIPS	7,500	6,000	5,000	5,000	5,000
REVENUES, OTHER	6,777	3,894	5,000	5,000	3,400
Total	15,376	10,744	12,500	12,500	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
CONCESSION, HARVEST MOON	28,241	25,910	20,000	24,912	20,000
ADMISSIONS, HARVEST MOON	18,347	14,562	13,000	13,866	13,000
SPONSORSHIPS	2,200	4,250	3,000	4,500	3,000
REVENUES, OTHER	600	550	1,000	1,000	1,000
Total	49,388	45,272	37,000	44,278	37,000
Dept 766.00-RHYTHMZ IN RILEY PARK					
SPONSORSHIPS	17,600	15,450	16,600	16,600	16,600
Total	17,600	15,450	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL					
RENTAL FEES	0	13,925	39,540	41,340	41,340
Total	0	13,925	39,540	41,340	41,340

FUND 248 - DOWNTOWN DEVELOPMENT AUTHORITY

DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 768.00-LUNCH BEATS					
SPONSORSHIPS	0	1,600	4,000	4,000	5,000
REVENUES, OTHER	0	0	500	500	250
Total	0	1,600	4,500	4,500	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY REVENUES	547,342	622,734	647,790	682,270	700,590
DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURES					
Dept 000.00-TIF					
SALARIES, FULL TIME	0	0	67,086	67,750	71,352
SALARIES, DC RETIREE HEALTH CARE	0	0	2,100	2,100	2,100
SALARIES, PART-TIME/TEMP	2,845	9,990	19,600	19,600	22,000
SALARIES, OVERTIME	0	90	0	0	0
SALARIES, ACCRUED BENEFITS	0	0	499	504	547
PYMT IN LIEU OF HOSP INS	0	0	2,400	2,400	2,400
FICA, EMPLOYER'S SHARE	218	771	5,897	5,615	7,141
COMPREHENSIVE MEDICAL INSURANCE	0	0	0	1,200	1,207
LIFE INSURANCE	0	0	130	131	138
LONG TERM DISABILITY	0	0	98	99	104
WORKMEN'S COMPENSATION INS	0	0	266	269	283
CONTRIBUTION, PENSION	0	103	11,677	11,793	12,939
OFFICE SUPPLIES	334	155	500	500	500
POSTAGE, METER	1,150	175	1,000	200	600
PROFESSIONAL SERVICES	38,493	4,381	30,000	52,300	49,800
SEASONAL DECORATIONS, GARDENING	0	10,204	20,000	20,000	22,500
CONTRACTUAL SERVICES	71,000	76,000	17,000	17,000	18,000
TELECOMMUNICATIONS	433	395	600	1,080	1,080
TRANSPORTATION	724	500	500	500	500
RENTALS	550	600	2,100	2,100	600
MISCELLANEOUS EXPENSE	1,937	814	2,000	2,000	2,000
MEMBERSHIPS, SUBSCRIPTIONS	200	680	750	750	750
PROFESSIONAL DEV, CONFERENCES	323	672	2,000	2,000	2,000
CAPITAL OUTLAY	14,868	137,071	29,600	283,100	50,000
DEBT SERVICE	112,056	110,793	119,909	119,909	120,459
Total	245,135	353,394	335,712	612,900	389,000

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DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 759.00-PRINCIPAL SHOPPING DISTRICT					
SALARIES, PART-TIME/TEMP	0	1,583	6,300	6,300	3,150
FICA, EMPLOYER'S SHARE	0	121	500	500	222
SEASONAL DECORATIONS,GARDENING	3,719	0	0	0	0
CONTRACTUAL SERVICES	36,215	40,000	41,000	41,000	48,128
COMMUNITY PROMOTION	3,428	2,771	68,000	80,000	43,000
BUSINESS DEVELOPMENT	3,570	413	5,000	5,000	4,000
RETAIL PROMOTIONS	2,557	1,508	7,000	3,500	0
COMMUNITY PROMO, ICE RINK	1,527	0	0	0	0
COMMUNICATIONS	5,342	2,451	10,000	0	0
VOLUNTEER MANAGEMENT	1,551	1,813	4,000	4,000	4,000
PUBLIC UTILITIES	16,546	16,224	18,000	18,000	18,000
REPAIRS & MAINTENANCE	97,227	76,825	80,200	80,200	80,000
Total	171,682	143,709	240,000	238,500	200,500
Dept 762.00-ART ON THE GRAND					
COMMUNITY PROMOTION	8,983	4,729	7,500	7,500	9,400
ENTERTAINMENT	0	1,190	3,500	3,500	0
RENTALS	0	0	0	0	0
EQUIPMENT RENTAL	1,550	1,550	1,500	1,500	1,500
MISCELLANEOUS EXPENSE	13	0	0	0	0
Total	10,546	7,520	12,500	12,500	10,900
Dept 764.00-HARVEST MOON CELEBRATION					
OFFICE SUPPLIES	106	70	500	500	500
CONCESSION SUPPLIES	15,171	16,588	16,000	17,249	16,000
CONTRACTUAL SERVICES	0	0	0	120	0
COMMUNITY PROMOTION	4,996	8,768	5,500	5,881	5,500
ENTERTAINMENT	2,850	1,950	3,000	2,300	3,000
RENTALS	0	0	0	0	0
EQUIPMENT RENTAL	6,940	7,231	8,000	7,473	8,000
MISCELLANEOUS EXPENSE	3,421	4,134	4,000	3,636	4,000
CONTRIBUTIONS, ICE RINK	0	0	0	0	0
Total	33,484	38,741	37,000	37,159	37,000

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DESCRIPTION	2016-17 Actual	2017-18 Actual	2018-19 Amended Budget	2018-19 Projected Activity	2019-20 Manager Proposed
Dept 766.00-RHYTHMZ IN RILEY PARK					
CONTRACTUAL SERVICES	6,600	7,970	6,600	6,600	6,600
COMMUNITY PROMOTION	1,832	2,331	2,850	2,850	2,850
ENTERTAINMENT	6,625	8,075	7,150	7,150	7,150
RENTALS	0	0	0	0	0
MISCELLANEOUS EXPENSE	0	0	0	0	0
Total	15,057	18,376	16,600	16,600	16,600
Dept 767.00-BUILDING RENTAL					
PROFESSIONAL SERVICES	0	5,085	3,163	5,100	5,100
CONTRACTUAL SERVICES	0	5,764	17,665	17,665	17,967
PUBLIC UTILITIES	0	1,192	0	0	0
MAINT, BUILDING & GROUNDS	0	7,582	4,590	4,590	6,000
CONTRIBUTION INS & BONDS	0	0	459	454	273
CAPITAL OUTLAY, BUILDINGS	0	0	5,000	5,000	12,000
Total	0	19,623	30,877	32,809	41,340
Dept 768.00-LUNCH BEATS					
CONTRACTUAL SERVICES	0	670	1,000	1,000	1,000
COMMUNITY PROMOTION	0	1,937	2,500	2,500	2,500
ENTERTAINMENT	0	400	1,000	1,000	1,750
Total	0	3,007	4,500	4,500	5,250
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY EXPENDITURE:	475,904	584,370	677,189	954,968	700,590
Surplus/(Deficit)	71,438	38,364	(29,399)	(272,698)	0
BEGINNING FUND BALANCE	272,504	353,608	417,272	417,272	144,574
TRANSFER FROM RESTRICTED FUND BALANCE	9,666	25,300			
ENDING FUND BALANCE	353,608	417,272	387,873	144,574	144,574