



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES
Monday, June 22, 2009

The meeting was called to order at 6:01 p.m. by President Cowley.

ROLL CALL: Cornwell, Cowley, Frost, Higgins, Jakacki, Kuiken, Pastue, Rock

ABSENT: Schneemann, Ziegler

OTHERS PRESENT: Executive Director Knowles
Administrative Assistant Nogle
Events Coordinator Wolter
City Attorney Tom Shultz

CONSENT AGENDA ITEMS:

MOTION by Kuiken, SUPPORTED by Rock to approve the regular minutes of April 27 and May 26, 2009, and to accept and file the May Financial Statement and the Bill Review Report as presented. MOTION CARRIED, ALL AYES.

VIRTUAL DOWNTOWN PRESENTATION

Nicole Dombrowski from Digital Visionz, Ltd., gave a presentation on technical services available to create a digital version of downtown. Kuiken will place on the agenda of the next ER Committee to discuss if the service is something the committee would like to proceed with in the future.

CLOSED SESSION – LAND ACQUISITION

Motion by Kuiken, Supported by Rock to enter into a closed session at 6:35pm to discuss land acquisition.

Ayes: Cowley, Cornwell, Frost, Higgins, Kuiken, Jakacki, Pastue, Rock

Nays: None.

Motion Carried.

Motion by Kuiken, Supported by Rock to reconvene into regular session at 7:07pm.
MOTION CARRIED, ALL AYES.

FESTIVAL UPDATE

Wolter updated the Board the festival is on schedule with permits, closures and the marketing campaign. The revenue generated was greater than anticipated. There are unexpected costs that include sponsor management and the shuttle.

STREETSCAPE UPDATE

Knowles updated the Board on Streetscape progress. Construction is behind schedule due to poor weather. The DDA continues to hold merchant meetings on Wednesdays at 9:00am. The promotional campaign is going well.

PROPOSAL FOR VIDEOGRAPHY

Brian Golden gave a presentation on video services for the Festival event.

Motion by Pastue, Supported by Jakacki to accept the proposal from F/X Video Productions to script, videotape, edit, produce and cable cast a documentary/highlight video of the 2009 Downtown Farmington Founders Festival, funds to be derived from Account #248-000.00-880.000, Community Promotion.

AYES: Cornwell, Cowley, Frost, Higgins, Jakacki, Kuiken, Pastue, Rock

ABSTAIN: Higgins

MOTION CARRIED.

MARKET MASTER – CHANGE OF EMPLOYMENT STATUS

Motion by Kuiken, Supported by Higgins to approve the employment of Scott Stevenson as Market Master, at a contractual amount of \$10,000, from July 1 through December 31, 2009, funds to be derived from Farmers Market Contractual Services, Account # 248.00-760.00-818.000.

WORK PLAN UPDATES

Annette Knowles distributed handouts and explained that work plan updates will now be detailed by core theme rather than by committee.

ADJOURNMENT

MOTION by Kuiken, SUPPORTED by Higgins that the meeting be adjourned. MOTION CARRIED, ALL AYES.

The meeting was adjourned at 8:07 p.m.

The next meeting will be on Monday, July 27, 2009 at 6:00 p.m.

Respectively submitted,

Annette Knowles