



# CITY OF FARMINGTON

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## Historical Commission Review

In accordance with the City of Farmington Historical District Ordinance, the Historical Commission is authorized to review and approve plans for all construction, alteration, repair, moving or demolition of structures in the Historic District. After review, recommendation or approval by the Historical Commission, the plan must be reviewed by the City of Farmington Planning Commission. Please note all accessory buildings over 100 square feet in area in the Historic District are subject to review by the Historical Commission and Planning Commission. A copy of the City's Historical District Ordinance and the Zoning Ordinance are available in the City's Clerk's Office.

The following steps are necessary to secure Historic Commission approval:

1. An application for Historical Commission plan review must be submitted to the Economic & Community Development Department located at 23600 Liberty Street **at least thirteen (13) days** before the regular meeting date according to the following schedule:

SUBMITTAL DATE	MEETING DATE
January 10, 2020	January 23, 2020
February 14, 2020	February 27, 2020
March 13, 2020	March 26, 2020
April 10, 2020	April 23, 2020
May 15, 2020	May 28, 2020
June 12, 2020	June 25, 2020
July 10, 2020	July 23, 2020
August 14, 2020	August 27, 2020
September 11, 2020	September 24, 2020
October 9, 2020	October 22, 2020
November 13, 2020	November 26, 2020
December 11, 2020	December 24, 2020

All Historic Commission meetings are held the fourth Thursday of the month at City of Farmington Offices, Council Chambers, 23600 Liberty Street and begin at 7:30 p.m.

2. The following information must be provided with every application:
  - Two (2) copies of a completed and signed application
  - Two (2) copies of elevation drawings illustrating the proposed modifications at a reproducible size (no larger than 11" x 17")
  - Photographs of the structure including a photograph of the area where the modification is proposed
  - Photographs of the structures on either side of the subject structure
  - Plot plan that clearly delineates the structure location and all dimensions (building size, setbacks, etc.)
  
3. Within fourteen (14) days after the receipt of an application for Historical Commission review, the Commission shall review the proposal and forward its decision and recommendations to the applicant. The Historical Commission may recommend changes or alterations to the plans consistent with the character of the Historical District.
  
4. The Historical Commission shall submit its recommendation to the Planning Commission within thirty (30) days of the receipt of an application for Historical Commission review.