

## **Notice of Meeting – Electronic Meeting**

The City of Farmington Board of Review will be meeting on Tuesday, March 16 - 10:00 am – 11:45 am AND 1:15 pm -5:00 pm and Thursday, March 18 – 1:30 pm – 4:30 pm AND 6:00 pm – 9:00 pm.

**NOTE: THESE MEETINGS WILL BE HELD ELECTRONICALLY AS AUTHORIZED UNDER THE OPEN MEETINGS ACT, MCL 15.261, ET SEQ., AS AMENDED. MEMBERS OF THE PUBLIC BODY AND MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY, AS DESCRIBED BELOW.**

### **Agenda materials:**

Members of the public may access the agenda materials via the City's website at <https://farmgov.com/City-Services/Government/Agendas-and-Minutes.aspx>

### **Reason for allowing participation by electronic means:**

To mitigate the spread of COVID-19, protect the public health, and provide essential protections to vulnerable citizens, in-person contact should be limited. Critical mitigation measures include social distancing and limiting the number of people interacting at public gatherings. This includes public meetings.

### **Procedure for public participation by electronic means:**

The City will be utilizing the video/audio conferencing platform Zoom. Members of the public body will be able to hear and speak to each other for the entire meeting. Except for any closed session portions of the meeting, members of the public will be able to hear (and possibly see) members of the public body during the entire meeting, but will only be able to speak during a public comment period.

In order to connect to the meeting through Zoom, a member of the public needs to do the following:

- Install Zoom App on mobile device or phone. [Download Zoom Client and install on a PC or MAC](#)
- Click the [link provided to join the meeting](#)
- Invitation to the meeting:

City of Farmington is inviting you to scheduled Zoom meetings.

### **Topic: Farmington March Board of Review**

**Time: Tuesday, March 16 - 10:00 am – 11:45 am AND 1:15 pm -5:00 pm and Thursday, March 18 – 1:30 pm – 4:30 pm AND 6:00 pm – 9:00 pm.**

Join Zoom Meeting

<https://us02web.zoom.us/j/86000501998?pwd=T0JtQ2FwSTVCeFwY0R1ZldJMzNyQT09>

**Meeting ID: 860 0050 1998**

**Passcode: 316580**

One tap mobile

+19294362866,,86000501998#,,,,\*316580# US (New York)

+13017158592,,86000501998#,,,,\*316580# US (Washington DC)

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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Members of the public participating in either public comment via Zoom or telephone will wait in a virtual queue until called during the public comment period. Because of limitations on un-muting and re-muting members of the public, there will be only one public comment period for each meeting.

When public comment is permitted, members of the public will be called one at a time, as would happen during an in-person meeting. A meeting coordinator will determine the order of public speakers. If you want to speak, you must use the "Raise Hand" feature in order for our moderator to know they need to be unmuted. Alternatively, you may use the \*9 feature if participating by phone. When you are unmuted you will have three (3) minutes to share your comments to the public body. At the conclusion of your comments or your three (3) minutes, you will be re-muted and then removed from the queue.

Members of the public may also choose to submit written comments to the City, which will be distributed to the members of the public body and made part of the public record and may be read or summarized at the meeting. Comments can be submitted via an electronic form to:

Director of Finance Chris Weber

[cweber@farmgov.com](mailto:cweber@farmgov.com)

Comments shall be submitted before 9:00 a.m. on the day of the meeting.

The City will be following its normal procedures for accommodation of persons with disabilities. Those individuals needing accommodations for effective participation in this meeting should contact the Farmington City Clerk's Office at 248-474-5500 x2218 or the City Manager at x2222.

By adopting the meeting agenda for this meeting, The Board of Review adopts these meeting rules and procedures, which supplement its existing meeting rules and procedures. Except as otherwise provided above, all other previously adopted Board of Review meeting rules and procedures shall remain applicable to this meeting.

Mary Mullison

City Clerk, City of Farmington

[mmullison@farmgov.com](mailto:mmullison@farmgov.com)