



CITY OF FARMINGTON

Historical Commission Review

In accordance with the City of Farmington Historical District Ordinance, the Historical Commission is authorized to review and approve plans for all construction, alteration, repair, moving or demolition of structures in the Historic District. After review, recommendation or approval by the Historical Commission, the plan must be reviewed by the City of Farmington Planning Commission. Please note all accessory buildings over 100 square feet in area in the Historic District are subject to review by the Historical Commission and Planning Commission. A copy of the City's Historical District Ordinance and the Zoning Ordinance are available in the City's Clerk's Office.

The following steps are necessary to secure Historic Commission approval:

1. An application for Historical Commission plan review must be submitted to the Building Department located at 33720 W. Nine Mile Road 12 days before the regular meeting date according to the following schedule:

SUBMITTAL DATE	MEETING DATE
January 15, 2010	January 28, 2010
February 12, 2010	February 25, 2010
March 12, 2010	March 25, 2010
April 9, 2010	April 22, 2010
May 14, 2010	May 27, 2010
June 11, 2010	June 24, 2010
July 9, 2010	July 22, 2010
August 13, 2010	August 26, 2010
September 10, 2010	September 23, 2010
October 15, 2010	October 28, 2010

All Historic Commission meetings are held the fourth Thursday of the month at City of Farmington Offices, Council Chambers, 23600 Liberty Street and begin at 7:30 p.m.

2. The following information must be provided with every application:
 - Two (2) copies of a completed and signed application
 - Two (2) copies of elevation drawings illustrating the proposed modifications at a reproducible size (no larger than 11" x 17")
 - Photographs of the structure including a photograph of the area where the modification is proposed
 - Photographs of the structures on either side of the subject structure
 - Plot plan that clearly delineates the structure location and all dimensions (building size, setbacks, etc.)
3. Within 14 days after the receipt of an application for Historical Commission review, the Commission shall review the proposal and forward its decision and recommendations to the applicant. The Historical Commission may recommend changes or alterations to the plans consistent with the character of the Historical District.
4. The Historical Commission shall submit its recommendation to the Planning Commission within 30 days of the receipt of an application for Historical Commission review.