



**FINAL**

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**REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on January 17, 2017, in 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:05 PM by Mayor William Galvin.

**1. CALL TO ORDER**

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

**City Administration Present**

Director Christiansen  
Director Demers  
Superintendent Eudy  
City Clerk Halberstadt  
Assistant to the City Manager Knowles  
City Manager Murphy  
Attorney Schultz

**2. PLEDGE OF ALLEGIANCE**

Mary Martin, Executive Director of the Greater Farmington Area Chamber of Commerce, led the Pledge of Allegiance.

**3. APPROVAL OF ITEMS ON CONSENT AGENDA**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Sara Bowman, Council Member
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

- A. Second Quarter Building Report
- B. Farmington Monthly Payments Report - December 2016

C. Public Safety Monthly Report-December 2016

D. Minutes

1. Minutes of the City Council - Regular - Dec 19, 2016 7:00 PM
2. Minutes of the City Council - Special - Dec 19, 2016 6:00 PM

#### **4. APPROVAL OF REGULAR AGENDA**

**Move to approve the regular meeting agenda as amended, changing the title of Agenda Item No.11 to "Closed Session - Land Acquisition, Pending litigation and City Attorney Confidential Communications to City Council."**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Sara Bowman, Council Member
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

#### **5. PUBLIC COMMENT**

Joe Capozzoli, Principal of Paladin Advisors, discussed his proposed plans for the Ten Mile property. He stated the plans are similar to what he presented to the city 18 months ago.

#### **6. PRESENTATION/PUBLIC HEARINGS**

##### **A. Greater Farmington Area Chamber of Commerce Executive Director Mary Martin**

Mary Martin, new Executive Director, GFACC, discussed some of her plans for the chamber including placing a greater emphasis on members. She stated there is a full schedule of events planned for 2017.

Bowman would like to receive an invitation for ribbon cutting events in both Farmington and Farmington Hills.

Responding to a question from Cowley, Martin advised the State of the Cities is scheduled for Wednesday, February 15<sup>th</sup> at 7:30 a.m.

Martin stated the Chamber is currently in the planning stages for the Founders Festival. She stated they already have some contracts in place. They will be using 360 Productions to assist in planning the event. The Chamber's goal is to increase sponsorship by 30%.

Galvin asked whether the Chamber would consider holding the State of the Cities event in the evening. He stated the 7:30 a.m. breakfast is not necessarily convenient for participants.

Martin advised she will consider making a change in 2018.

**B. Farmington Farmers & Artisans Market Manager Walter Gajewski**

Walt Gajewski, Farmington Farmers & Artisans Market Manager, provided an update on market activities and events and 2017 goals. He passed out an unaudited 2016 financial statement of the market.

Scott stated he was glad to see the market is growing; a great asset to the city. He would like feedback from surrounding businesses on how they are impacted by the market.

Walt stated he does not have metrics that show how local businesses have been positively impacted by the market. He would like to mine the metrics particularly for the big box stores.

Responding to a question from Schneemann, Gajewski stated there was no conflict with Fresh Thyme relative to competing for customers. He discussed the differences in the products they sell, noting only a few overlap.

Discussion followed regarding the reasons the Market needs to relocate during the Harvest Moon Festival. Gajewski stated he would like to keep the market at Riley Park if it can be worked out.

Schneemann also expressed support for keeping the market at Riley Pavilion during Harvest Moon. He would be willing to participate in making this happen.

Bowman congratulated Gajewski for reducing costs, increasing market attendance and revenue. She appreciated the healthy living aspect of the market.

Cowley stated he is a fan of the market, noting it generates as many people to the downtown as the Civic Theater does in an entire year. He suggested surveying participants to find out if they go to other markets. He stated the market is prime opportunity for business incubation. He encouraged the Downtown Development Authority to find vendors in the market that could establish a business in the downtown.

Discussion followed regarding the availability of parking for both customers and vendors.

Galvin stated the market is a gem in our community, a destination, and it is great that it is profitable.

**7. UNFINISHED BUSINESS**

No unfinished business was heard.

**8. NEW BUSINESS****A. Consideration to Accept Principal Shopping District (PSD) Report and Schedule Public Hearing**

Knowles discussed proposed Resolution #2 for the PSD renewal and the need to schedule a public hearing for February 21, 2017 to accept public comment regarding the renewal.

Responding to a question from Schneemann, Knowles stated the boundaries have remained the same since the inception of the PSD. She advised state law allows a board to govern both the DDA and PSD if the boundaries are the same.

**Move to approve Resolution #2 to find the Principal Shopping District (PSD) renewal as necessary and to schedule a public hearing for February 21, 2007 at 7:00 p.m. [SEE ATTACHED RESOLUTION].**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sara Bowman, Council Member
<b>SECONDER:</b>	Greg Cowley, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Cowley, Galvin, Schneemann, Scott, Bowman.

**B. Consideration to Provide City of Farmington Residents the Water Residential Assistance Program (WRAP) Administered by Oakland Livingston Human Service Agency.**

Eudy advised the Great Lakes Water Authority (GLWA) has established the Water Residential Assistance Program (WRAP) to provide qualifying residents assistance in payment of their water bills. The program is completely funded by the GLWA.

Responding to a question from Bowman, Eudy advised interested residents should contact the city or WRAP representatives. He confirmed this program was implemented last year.

Responding to a question from Scott, Eudy stated so far no residents have participated in this program.

**Move to approve participation in the Water Residential Assistance Program (WRAP) and authorize the City Manager to sign the agreement. [SEE ATTACHED AGREEMENT].**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sara Bowman, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Galvin, Schneemann, Scott, Bowman, Cowley.

**C. Consideration to Approve Construction Estimate No.1 for the Rapid Flashing Beacon at Farmington Road & State Street**

Present: Jessica Howard, OHM Advisor

Eudy advised that at the November 21, 2016 meeting City Council approved a bid from J. Ranck Electric Inc. for the installation of a Rapid Flashing Pedestrian Crossing Beacon at the intersection of Farmington Road and State Street. Orchard Hiltz and McCliment (OHM) has

recommended a payment of \$18,131.40 with retainage of 5% for this contract. The installation is scheduled to be completed by the second week of February 2017.

Responding to a question from Schneemann, Howard stated no premium was included in the contract for work completed in the winter.

Scott questioned the 5% retainage fee given a typical fee is 10%.

Howard responded the 5% fee reflects the smaller size of the project. She noted most of the work has already been completed.

Scott pointed out a retainage fee is secured to ensure the contractor is motivated to fully complete the project on time. He stated going forward he will be looking at larger retainage fees on future contracts.

Galvin noted this is the first step in improving crosswalks. He questioned where future beacons on Grand River will be placed.

Eudy responded one near the Warner Mansion and one at Liberty street.

**Move to approve Construction Estimate No. 1 for the installation of a Rapid Flashing Pedestrian Crossing Beacon at the intersection of Farmington Road & State Street and authorize payment in the amount of \$18,131.40, with a 5% retainage, to J. Ranck Electric, Inc.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Sara Bowman, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Schneemann, Scott, Bowman, Cowley, Galvin.

**D. Michigan Department of Transportation (MDOT), Request for a Variance of the City's Noise Ordinance for the Resurfacing and Other Repairs of Grand River Avenue in 2017.**

Eudy advised MDOT has requested a variance to the City Noise Ordinance to allow night time and weekend construction work on Grand River. This variance would reduce daytime congestion related to the resurfacing of Grand River.

Discussion followed regarding the importance of communicating with residents and businesses regarding the timeframe for the construction and why work is being done in the night time hours.

Cowley noted the construction period would be minimized by allowing the variance to the ordinance.

Schneemann emphasized that all Farmington residents need to be notified of the Grand River construction. He suggested putting something in with the water bills. Communication

is very important so that everyone knows that businesses will remain open throughout the construction.

Bowman stated we should not lose sight of how important this project is to our community. She noted it will add parking, a bike lane and is necessary in maintaining the road. She expressed appreciation to MDOT in trying to minimize disruption in the community. She stated there is precedent where other projects have required construction during night time hours. She also emphasized that the city clearly communicate the timeframe of this project.

Scott concurred with Bowman regarding the benefits of the project. He noted the addition of a bike lane west of Farmington Road, additional on-street parking, and creating a more walkable community. He stated the project will also include reworking intersections and adding ADA bumps. He stated the city has been working on this project for a couple of years. He expressed support for granting the waiver.

Galvin noted road projects are always inconvenient, but by waiving the city noise ordinance the length of the project will be shortened. He discussed the decibel level of a grating machine, comparing it to the sound of a lawn mower. He does not believe the work will be too intrusive to residents.

Schultz advised granting a variance to the ordinance is not necessary. He pointed out Section 19-127 of the City ordinance provides an exception under which the work could be performed without the need for a variance.

**Move to authorize the Michigan Department of Transportation (MDOT) to perform the work designated in their letter dated December 20, 2016 pursuant to the City of Farmington ordinance.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Scott, Councilmember
<b>SECONDER:</b>	Steve Schneemann, Mayor Pro Tem
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

**E. Consideration to Approve Change Order No. 1 & Construction Estimate No. 5 (Final) for the 2014 Sanitary Sewer Rehabilitation**

Eudy advised Orchard, Hiltz and McCliment (OHM) has recommended payment of \$500.00 to Pipeline Management which represents a full release of the retainage for the televising, cleaning, and pipe lining of selected locations along Farmington, Eight Mile and Berg Roads.

Responding to a question from Schneemann, Eudy advised the transfer of ownership and maintenance of 950' of sewer line east of Telegraph on Eight Mile to Great Lakes Water Authority has already taken place.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Steve Schneemann, Mayor Pro Tem  
**SECONDER:** Jeff Scott, Councilmember  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Scott, Bowman, Cowley, Galvin, Schneemann.

## 9. DEPARTMENT HEAD COMMENTS

Demers advised his department has hired a new parking enforcement officer, noting the officer is a Farmington resident.

Cowley requested officers monitor the new flashing beacon sign.

Murphy advised all city employees are participating in diversity training.

Galvin thanked Christiansen for his efforts in the remediation of the Hershey Ice Cream property.

## 10. COUNCIL COMMENT

Bowman discussed the benefits of the MDOT project on Grand River. She is looking forward to seeing the flashing beacon on Farmington Road.

Galvin advised he recently attended a Farmington Hills public arts event and noted the beauty and quality of the art. He is looking forward to other opportunities for art displays in the Farmington area. He noted the upcoming State of the Cities event scheduled for February 15<sup>th</sup> at 7:30 a.m.

## 11. CLOSED SESSION - LAND ACQUISITION

**Motion to enter closed session to discuss land acquisition, pending litigation and City Attorney Confidential Communications to City Council.**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jeff Scott, Councilmember  
**SECONDER:** Greg Cowley, Councilmember  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

The votes were taken in the following order: Bowman, Cowley, Galvin, Schneemann, Scott.

Council entered in closed session at 8:45 p.m.

**Motion to exit closed session.**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**         Bowman, Cowley, Galvin, Schneemann, Scott

Council exited closed session at 10:00 p.m.

**Move to authorize City settlement of the School District Maxfield Training Center Street Vacation litigation with the final review and approval of document by the City Attorney and City Administration.**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**         Bowman, Cowley, Galvin, Schneemann, Scott

## 12. ADJOURNMENT

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Jeff Scott, Councilmember  
**AYES:**         Bowman, Cowley, Galvin, Schneemann, Scott

The meeting adjourned at 10:00 p.m.

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William E. Galvin, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date: February 21, 2017