

FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES

Special Meeting  
Wednesday, March 13, 2018  
Conference Room, City Hall

Meeting was called to order at 12:00pm by Craft

**ROLL CALL**

PRESENT: Buck, Clement, Craft, Pascaris, S. Murphy (12:04), Skrzycki

ABSENT: Gallagher, Griswold, Schneemann

OTHERS PRESENT: Kate Knight, Executive Director  
David Murphy, City Manager

**APPROVAL OF AGENDA ITEMS**

MOTION by Buck, Second by Pascaris

RESOLVED, that the board accepts and files the agenda items as presented.

MOTION CARRIED, ALL AYES

**PUBLIC COMMENT**

None

**PROPERTY MANAGEMENT RECOMENDATION**

Discussion regarding board approval of motion for property management contract at meeting held on Feb 7, 2018.

MOTION by Buck, Second by S. Murphy

RESOLVED, that the board rescind the action taken on February 7, 2018 to contract services from North Bloomfield Properties.

MOTION CARRIED, ALL AYES

MOTION by Skrzycki, Second by Pascaris

RESOLVED, that the board motion to approve the contract for property management to Richter and Associates and authorize Kate Knight to execute contract on behalf of the DDA, in accordance with the Intergovernmental Agreement.

MOTION CARRIED, ALL AYES

**OTHER BUSINESS**

Knight established contact and approval of closed session item from March 7, 2018 meeting. Lydia Macklin Camel starts on April 1, 2018

**BOARD COMMENT**

Thanks, Kate, for the cookies! :-)

**ADJOURNMENT**

MOTIONED BY Pascaris, SECONDED BY Clement  
RESOLVED, that the meeting is adjourned  
MOTIONED CARRIED, ALL AYES

The next regular meeting will be held on Wednesday, April 11<sup>th</sup>, 2018 at 6:00 p.m., in the conference room at City Hall.

Respectfully Submitted,

(Agnes) Micki Skrzycki  
Secretary, Farmington DDA

DRAFT