



Special Meeting
6 p.m., Wednesday, July 12, 2017
Conference Room
23600 Liberty Street
Farmington, MI 48335

Farmington Downtown Development Authority
SPECIAL AGENDA

- 1. Roll Call**
- 2. Approval of Items on Consent Agenda**
 - a. Financial Report**
 - b. Minutes: April 5, May 3, June 7, June 10 Special Meeting**
- 3. Approval of Regular Agenda**
- 4. Public Comment**
- 5. Introduction of Kate Knight**
- 6. Appoint Parking Advisory Committee Liaison, Rachel Gallagher's term has expired**
 - a. Greg Cowley parking discussion**
 - b. Schedule joint meeting with Parking Committee to discuss Walker Parking Study**
- 7. Committee Updates**
- 8. Other Business**
- 9. Board Comment**
- 10. Adjournment**



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES

Wednesday, April 5, 2017
Conference Room, City Hall

The meeting was called to order at 6:05p.m. by President Gallagher.

ROLL CALL

PRESENT: Buck, Clement, Craft, Gallagher, Galvin, Griswold, Murphy,
Pascaris, Skrzycki

ABSENT: None

OTHERS PRESENT: Annette Knowles, Executive Director
David Murphy, City Manager

CONSENT AGENDA ITEMS

MOTION by Buck, SECONDED by Skrzycki

RESOLVED, that the board accepts and files the Regular Minutes of March 1, 2017 and the March Invoice Distribution, and the January and February Financial Reports, as presented. MOTION CARRIED, ALL AYES.

PUBLIC COMMENT

None

MAIN STREET OAKLAND COUNTY UPDATE

John Bry, MSOC Program Coordinator, spoke about the status of the program. He is making a circuit of MSOC communities. He anticipates making changes to the program; he wants the program to be more active and engaged in the communities. Bry noted several upcoming events or workshops, including a certified local government workshop on May 31, the Main Event on May 11 and a fundraising/volunteer management workshop in August. In conjunction with Michigan Main Street, the Project for Public Spaces will provide a grant to provide seed money for a small project; Farmington will be recommended. The program will happen September 27-28.

FISCAL YEAR 2017-2018 FINAL BUDGET RECOMMENDATION

As part of the budget process, Knowles met with City Manager Murphy and staff in the Finance Department to explain the budget in detail. Some changes were requested during that meeting that modestly change the DDA budget. They are as follows:

- The maximum DDA levy can be 1.9705 mills, reduction to \$40,600
- PSD special assessment adjustment, increase to \$178,000
- Debt service, align to city schedule, change to \$111,159
- PSD, contractual services, provide adjustment to reflect annual costs, increase to \$40,000

As such, the total revenue is expected to be \$572,700 across all cost centers; the expense side is not \$758,559. If all proposed projects are fully implemented, funds in the amount of \$185,859 shall be drawn from fund balance.

MOTION by Buck, SECONDED by Skrzycki

RESOLVED, that the board approves for submission to the city council the final fiscal year 2017-2018 budget, as presented. MOTION CARRIED, ALL AYES.

The budget presentation to City Council is scheduled for Monday, April 24, 2017.

EXECUTIVE DIRECTOR RECRUITMENT PROCESS

Gallagher requested that a subcommittee of board members work with city administration to fill the Executive Director position. Galvin reminded board members that the vacant position will be that of Assistant to the City Manager, which is not a DDA hire. The joint operating agreement expires at the end of June. It was determined that the board shall convene a special meeting on Monday, April 10, 2017 at 5:30p.m. to discuss whether or not to continue the agreement.

No action was taken on the item.

WORK PLAN UPDATES

A monthly work plan update was distributed via email to board members from Knowles.

The parking committee chair has resigned, as reported by Gallagher. A replacement is sought that is a resident of Farmington.

Ladies Night Out is coming up on Thursday, April 27. Over 30 businesses are participating.

The Farmington Second Fridays committee will meet soon. May and June activities are planned.

BOARD COMMENT

Board members thanked Knowles for her years of dedicated service to Downtown Farmington.

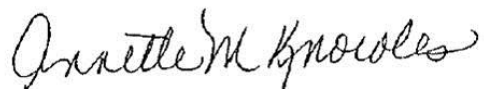
ADJOURNMENT

MOTION by Griswold, SECONDED by Craft
RESOLVED, that the meeting be adjourned.
MOTION CARRIED, ALL AYES.

The meeting was adjourned at 7:11p.m.

The next regular meeting will be on Wednesday, May 3, 2017 at 6:00 p.m., in the
Conference Room at City Hall.

Respectively submitted,

A handwritten signature in cursive script that reads "Annette M Knowles".

Annette M. Knowles
Executive Director



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES

Wednesday, May 3, 2017
Conference Room, City Hall

Meeting was called to order at 6:06pm by President Gallagher

ROLL CALL

PRESENT: Buck, Clement, Craft, Gallagher, Galvin, Griswold, Skrzycki
S. Murphy 6:10, Pascaris 6:20

ABSENT: None

OTHERS PRESENT: David Murphy, Executive Director
Kevin Christianson, Economic Development

CONSENT AGENDA ITEMS

MOTION by Buck, Second by Skrzycki

RESOLVED, That the board accepts and files the Regular Minutes of April 5th, 2017 and the April invoice distribution as presented. MOTION CARRIED, ALL AYES

PUBLIC COMMENT

Kathy Waun, Greater Metropolitan Association of Realtors
Presentation re: Placemaking Grant opportunity
Criteria, information, copy of application for board

OPEN MEETING ACT DISCUSSION

Fact sheet given, rules and regulations discussed regarding quorum and fact vs. opinion

MAXFIELD TRAINING CENTER UPDATE

Kevin Christianson, Progress Update Report
RFP and purchase agreements completed. Developers and city representatives met with homeowners and the public. Explanation of PUD process explained. Discussion ensued regarding details:

- Proposed 189 rental contemporary urban loft apartments
- Studio 1, 2, and 3 bedroom units
- 236 parking spaces on lower level

Conceptual planning stage now, looking to link the park and downtown, landscaping et al TBD. Another hearing will be held on May 8th.

Concerns from board include the amount of parking related to guests (historically 1.5 spaces per tenant), church parking, traffic circulation and neighborhood infiltration

Shift in direction of thoughts... Gallagher asking what the Maxfield project means to the board...

6 yrs it has been vacant

60,000 square feet

People afraid of change, worried about their property values

Recommend fully informing on all sides, others points of view

Point out/opinion increase in value due to scarcity

Inform re: financial status of city and DDA, cause and effect of dev.

W/o influx of cash revenue, no status quo, thinking empty businesses in 6yrs

Question of community investment in tenant based living

Relative to parking- hope not worse

Positive, 40+ people talking about Farmington is a good thing

Suspect the houses mentioned will not be there at the end of this project

Hoping to bring the community along with positives

? Design/ change façade to align with historic section

Blend in tastefully old and new, + faith in commissions

There's a need for education and acknowledgment of the challenges

Accentuate the positives

400+ new customers, can't wait

Question: What if city doesn't approve?

It's up to the developer, redesign or walk away.

Question: What about an extra level underground for increased parking?

Will make developer aware

OVERVIEW ON WALKER PARKING STUDY

The board felt there were no surprises. Proposed location for a garage felt to be positive. The study was not opinion but engineered. It validates past actions. Re-doing study periodically is wise. There were immediate changes to Saturday parking, example of taking an active roll in measuring usage and adjusting with creative measures to efficiently and effectively utilize resources. Questions were raised regarding data mining and what we might be losing without additional parking resources.

John Perry was introduced as the newest member on the parking advisory committee.

DEVELOP PLAN FOR GRAND RIVER RESURFACING PROJECT

Gallagher requests money for signage during construction ('excuse our dust' type).

Communications regarding timelines and business survival guide requested. Suggestions:

Facebook updates and authorization of temporary signs on businesses, possible use of High school parking lot for shuttle services during peak times, an opportunity to promote walk-ability, Fit Bit contest

DIA INSIDE OUT UPDATE

Postcard promotion eliminated to increase cost effectiveness of materials. Plans from volunteer community presented and promotional poster sneak peek.

LADIES NIGHT OUT UPDATE

'Crazy busy' at five, weather good, 150+ gift cards entered, well received. Some businesses were out of everything and closed early (Bellis Spa) additional +1500 sales at Dress Barn

BOARD COMMENT

Board member Buck reported Innovate Farmington is a continued success, 1500 members.

Board member Craft commented on social media support for events to boost awareness. Look into using channel 15. Also looking to facilitate using current methods of as a DDA to like post comment and support/promote

Board member Murphy reminding board that May 12th Inspector Pathways will be giving a historical tour of downtown Farmington.

Board member Skrzycki reported meeting new events coordinator Sara Robertson. Art on the Grand updates were shared with the board and the Warner Mansion Spring Gala fashion show is coming up. Rhythmz in Riley Park is now fully funded and going forward, thank you to Tom Buck and Rachel Gallagher for sponsorships.

Board member Galvin requested aligning the agendas to other boards. He encouraged DDA members to promote and listen to the people... questions the preservationist director regarding the pulse of the community- be alert

ADJOURNMENT

MOTIONED BY S. MURPHY, SECONDED BY CRAFT

RESOLVED, that the meeting is adjourned

MOTIONED CARRIED, ALL AYES

The meeting was adjourned at

The next regular meeting will be held on Wednesday, June 7th, 2017 at 6:00 p.m., in the conference room at City Hall.

Respectfully Submitted,

(Agnes) Micki Skrzycki
Secretary, Farmington DDA



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES

Wednesday, June 7, 2017
Conference Room, City Hall

Meeting was called to order at 6:03pm by President Gallagher

ROLL CALL

PRESENT: Clement, Gallagher, Galvin, Griswold, Pascaris, Skrzycki
S. Murphy 6:13, David Murphy, Executive Director

ABSENT: None

OTHERS PRESENT:

Kevin Christianson, Economic Development
Sarah Robertson 6:14, DDA Events

CONSENT AGENDA ITEMS

MOTION by Galvin, Second by Pascaris

RESOLVED, That the board accepts and files the Regular Minutes of May 2017

MOTION CARRIED, ALL AYES

CONSENT AGENDA ITEMS

MOTION by Skrzycki, second by Galvin

RESOLVED, Agenda item nine amended to

- a. Outdoor Seating in the DDA district; and
- b. DDA district Maintenance

MOTION CARRIED, ALL AYES

PUBLIC COMMENT

none

UPDATE: ART ON THE GRAND

- estimate record numbers both Saturday and Sunday of the event
- new inflatable Kid Zone area nearly broke even, it was very well received by families (cost: \$3500; revenue: \$3342)
- Farmington Hills will be sending a survey to all of the art vendors for feedback, but all of the vendors I spoke to did really well.

- We will be sending a survey to out downtown merchants: How were your sales during the event? Did your customers have trouble finding parking? Was the event well communicated to you?
- Set-up and tear-down went well. Vendors had to be out by 7:30 p.m. on Sunday night and were, with one exception. The road was opened up at 8 p.m.
- City employees really stepped up to help volunteer. Melissa sent the note requesting volunteers for the Kids' Zone to the city employees and within one hour she had most of the shifts filled!! Huge kudos!! Chuck and Josh also took the time to go over (with Melissa) street closures and ordering barricades, dumpsters and such. Sean Murphy was a hero while volunteering when one of the inflatable pieces began to collapse for a moment. Great guys!
- Mayor Galvin lauded Kathleen Spellman, winner of the Mayor's Award. She paints watercolors of Farmington. Suggestion was made that we might look into purchasing some for future correspondence.

UPDATE: ASSISTANT TO THE CITY MANAGER (DDA DIRECTOR) SEARCH

Hello and welcome to Sara Robertson.

D. Murphy reported the search began with the Human Resource Dept.; 5 candidates were interviewed by the panel.

At this time there are three finalists. There will be a meet-and-greet at the Farmington Garage on June 12th, 6-8 p.m. for the council, DDA board and business owners.

On Wednesday June 13th will be the final interviews after which the panel is expected to share thoughts with the City manager regarding candidates, after which he will make his final selection.

MOVE OR CANCEL JULY 5 REGULAR DDA MEETING

Due to the holiday on the 4th

MOTION by Galvin, Second by S. Murphy

RESOLVED, that the board shall move the regular DDA meeting from July 5th to July 12th

MOTION CARRIED, ALL AYES

COMMITTEE UPDATES

S. Murphy reported regarding the parking committee. A discussion ensued.

OUTDOOR SEATING

Kevin Christianson spoke to the board regarding modifications requested by business owners to shared outdoor seating availability. A modification was sought and researched between the city, businesses, and building owners working together to come up with an equitable plan and funding.

MOTION by Griswold, Second by Galvin

RESOLVED, that the board shall allocate up to \$2500 for proposed outdoor seating

MOTION CARRIED, ALL AYES

DOWNTOWN MAINTENANCE

D. Murphy requesting funds to be authorized for landscaping maintenance.

MOTION by S. Murphy, Second by Pascaris

RESOLVED, that the board shall allocate up to \$12,500 for maintenance and landscaping in the DDA district

MOTION CARRIED, ALL AYES

BOARD COMMENT

Thank you notes for Art on the Grand volunteers

Please do your homework- read the planning and parking documents

ADJOURNMENT

MOTIONED BY GALVIN, SECONDED BY GRISWOLD

RESOLVED, that the meeting is adjourned

MOTIONED CARRIED, ALL AYES

The meeting was adjourned.

A special Meeting will be held on Wednesday, June 14th, 2017 at 6:00 p.m., in the conference room at City Hall.

The next regular meeting will be held on Wednesday, July 12th, 2017 at 6:00 p.m., in the conference room at City Hall.

Respectfully Submitted,

(Agnes) Micki Skrzycki
Secretary, Farmington DDA



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES

Wednesday, June 14, 2017
Conference Room, City Hall

Meeting was called to order at 6:05pm by President Gallagher

ROLL CALL

PRESENT: Craft, Gallagher, Griswold, Skrzycki, S. Murphy
David Murphy, Executive Director

ABSENT: Buck, Clement, Galvin, Pascaris,

OTHERS PRESENT:

Kevin Christianson, Greg Cowley, Steve Schneemann,

CANDIDATES:

6 p.m. Kate Knight

7 p.m. Tim Colbeck

CONSENT AGENDA ITEMS

MOTION by Skrzycki, Second by Griswold

RESOLVED, that the board accepts the Special Agenda for June 14, 2017

MOTION CARRIED, ALL AYES

PUBLIC COMMENT

Brief explanation of procedures for interviews by Cowley

CANDIDATE INTERVIEWS

Panel interview for each of the final candidates

DISCUSSION

Regarding interviews

ADJOURNMENT

MOTIONED BY COWLEY (Galvin Proxy), SECONDED BY GRISWOLD

RESOLVED, that the meeting is adjourned

MOTIONED CARRIED, ALL AYES

The meeting was adjourned.

The next regular meeting will be held on Wednesday, July 12th, 2017 at 6:00 p.m., in the conference room at City Hall.

Respectfully Submitted,

(Agnes) Micki Skrzycki
Secretary, Farmington DDA

User: anorgard

DB: Farmington

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	ACTIVITY FOR			END BALANCE 05/31/2017	AVAILABLE BALANCE	% BGD USED
			BEG. BALANCE 07/01/2016	MONTH 05/31/17	YEAR-TO-DATE THRU 05/31/17			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Assets								
Dept 000.00								
248-000.00-001.000	CASH-GENERAL RECEIVING		326,110.45	46,469.90	96,676.03	422,786.48		
248-000.00-040.000	A/R MISCELLANEOUS		4,050.00	0.00	(4,050.00)	0.00		
248-000.00-072.000	DUE FROM OAKLAND COUNTY		0.00	(32,317.08)	0.00	0.00		
248-000.00-084.101	DUE FROM GENERAL FUND		0.00	(7,085.58)	0.00	0.00		
248-000.00-102.000	PREPAID EXPENSES		500.00	0.00	(500.00)	0.00		
248-000.00-130.000	LAND		460,579.70	0.00	0.00	460,579.70		
248-000.00-132.000	LAND IMPV, DEPRECIABLE		121,638.22	0.00	0.00	121,638.22		
248-000.00-132.101	LAND IMPV, GREEN AREAS		303,890.99	0.00	0.00	303,890.99		
248-000.00-133.000	ACCUM DEPREC, LAND IMP		(168,023.25)	0.00	0.00	(168,023.25)		
248-000.00-136.000	BUILDINGS		86,413.53	0.00	0.00	86,413.53		
248-000.00-137.000	ACCUM DEPREC, BUILDINGS		(24,785.24)	0.00	0.00	(24,785.24)		
248-000.00-146.000	OFFICE FURNITURE & EQUIP		25,917.11	0.00	0.00	25,917.11		
248-000.00-147.100	ACCUM DEPREC, OFFICE		(11,670.85)	0.00	0.00	(11,670.85)		
Total Dept 000.00			1,124,620.66	7,067.24	92,126.03	1,216,746.69		
TOTAL ASSETS			1,124,620.66	7,067.24	92,126.03	1,216,746.69		
Liabilities								
Dept 000.00								
248-000.00-202.000	ACCOUNTS PAYABLE, P O		10,954.58	0.00	(10,954.58)	0.00		
248-000.00-202.002	ACCOUNTS PAYABLE, ACCRUED		1,550.00	0.00	(1,550.00)	0.00		
248-000.00-214.101	DUE TO GENERAL FUND		10,688.63	11.50	(10,674.83)	13.80		
248-000.00-301.004	2009 STREETScape CAP IMPROV BC		750,000.00	0.00	0.00	750,000.00		
248-000.00-301.005	2013 GROVE STREET CIB		561,344.39	0.00	0.00	561,344.39		
Total Dept 000.00			1,334,537.60	11.50	(23,179.41)	1,311,358.19		
TOTAL LIABILITIES			1,334,537.60	11.50	(23,179.41)	1,311,358.19		
Fund Equity								
Dept 000.00								
248-000.00-365.901	RESERVE, DEBT SERVICE		(1,311,344.39)	0.00	0.00	(1,311,344.39)		
248-000.00-390.000	FUND BALANCE		272,504.74	0.00	9,662.50	282,167.24		
248-000.00-393.000	ASSIGNED FUND BALANCE, FACADE		25,300.00	0.00	0.00	25,300.00		
248-000.00-393.001	ASSIGNED FUND BALANCE, HARVEST		1,000.00	0.00	(1,000.00)	0.00		
248-000.00-393.002	ASSIGNED FUND BALANCE, DWNTWN		8,662.50	0.00	(8,662.50)	0.00		
248-000.00-398.000	INVESTED IN CAPITAL ASSETS		793,960.20	0.00	0.00	793,960.20		
Total Dept 000.00			(209,916.95)	0.00	0.00	(209,916.95)		
TOTAL FUND EQUITY			(209,916.95)	0.00	0.00	(209,916.95)		
Revenues								
Dept 000.00								
248-000.00-403.001	PROPERTY TAXES, OPR, REV	0.00		0.00	(531.82)	(531.82)	531.82	100.00
248-000.00-403.007	PROPERTY TAXES, TIFA	245,000.00		0.00	233,384.75	233,384.75	11,615.25	95.26

User: anorgard

DB: Farmington

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17 AMENDED BUDGET	ACTIVITY FOR			END BALANCE 05/31/2017	AVAILABLE BALANCE	% BDGT USED
			BEG. BALANCE 07/01/2016	MONTH 05/31/17	YEAR-TO-DATE THRU 05/31/17			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
248-000.00-573.000	LOCAL COMMUNITY STABILIZATION	12,000.00		0.00	0.00	0.00	12,000.00	0.00
248-000.00-664.000	INVESTMENT INCOME	1,000.00		542.97	2,789.02	2,789.02	(1,789.02)	278.90
Total Dept 000.00		258,000.00		542.97	235,641.95	235,641.95	22,358.05	91.33
Dept 759.00-PRINCIPAL SHOPPING DISTRICT								
248-759.00-671.000	REVENUES, OTHER	10,000.00		75.00	2,524.15	2,524.15	7,475.85	25.24
248-759.00-672.001	DDA DISTRICT, SP ASSESSMENT	216,000.00		0.00	216,000.00	216,000.00	0.00	100.00
Total Dept 759.00-PRINCIPAL SHOPPING DISTRICT		226,000.00		75.00	218,524.15	218,524.15	7,475.85	96.69
Dept 762.00-ART ON THE GRAND								
248-762.00-654.000	VENDOR FEES	2,000.00		425.00	850.00	850.00	1,150.00	42.50
248-762.00-654.100	SPONSORSHIPS	4,000.00		3,750.00	7,500.00	7,500.00	(3,500.00)	187.50
248-762.00-671.000	REVENUES, OTHER	4,000.00		(1,250.00)	0.00	0.00	4,000.00	0.00
Total Dept 762.00-ART ON THE GRAND		10,000.00		2,925.00	8,350.00	8,350.00	1,650.00	83.50
Dept 764.00-HARVEST MOON CELEBRATION								
248-764.00-646.000	CONCESSION, HARVEST MOON	20,000.00		0.00	28,241.00	28,241.00	(8,241.00)	141.21
248-764.00-651.000	ADMISSIONS, HARVEST MOON	13,000.00		0.00	18,347.06	18,347.06	(5,347.06)	141.13
248-764.00-654.100	SPONSORSHIPS	4,000.00		0.00	2,200.00	2,200.00	1,800.00	55.00
248-764.00-671.000	REVENUES, OTHER	1,000.00		0.00	600.00	600.00	400.00	60.00
Total Dept 764.00-HARVEST MOON CELEBRATION		38,000.00		0.00	49,388.06	49,388.06	(11,388.06)	129.97
Dept 766.00-RHYTHMZ IN RILEY PARK								
248-766.00-654.100	SPONSORSHIPS	15,600.00		10,000.00	12,800.00	12,800.00	2,800.00	82.05
Total Dept 766.00-RHYTHMZ IN RILEY PARK		15,600.00		10,000.00	12,800.00	12,800.00	2,800.00	82.05
TOTAL REVENUES		547,600.00		13,542.97	524,704.16	524,704.16	22,895.84	95.82
Expenditures								
Dept 000.00								
248-000.00-707.000	SALARIES, PART-TIME/TEMP	0.00		385.00	385.00	385.00	(385.00)	100.00
248-000.00-720.100	FICA, EMPLOYER'S SHARE	0.00		29.45	29.45	29.45	(29.45)	100.00
248-000.00-727.000	OFFICE SUPPLIES	500.00		0.00	333.86	333.86	166.14	66.77
248-000.00-728.000	POSTAGE, METER	1,000.00		13.80	1,140.39	1,140.39	(140.39)	114.04
248-000.00-728.001	POSTAGE, OTHER	0.00		0.00	3.86	3.86	(3.86)	100.00
248-000.00-801.000	PROFESSIONAL SERVICES	55,000.00		0.00	38,492.50	38,492.50	16,507.50	69.99
248-000.00-818.000	CONTRACTUAL SERVICES	71,000.00		0.00	71,000.00	71,000.00	0.00	100.00
248-000.00-853.000	TELECOMMUNICATIONS	600.00		32.06	400.85	400.85	199.15	66.81
248-000.00-860.000	TRANSPORTATION	500.00		0.00	723.79	723.79	(223.79)	144.76
248-000.00-941.000	RENTALS	1,500.00		0.00	550.00	550.00	950.00	36.67
248-000.00-956.000	MISCELLANEOUS EXPENSE	4,300.00		0.00	1,936.79	1,936.79	2,363.21	45.04
248-000.00-958.501	MEMBERSHIPS, SUBSCRIPTIONS	600.00		0.00	200.00	200.00	400.00	33.33
248-000.00-958.502	PROFESSIONAL DEV, CONFERENCES	2,000.00		0.00	322.79	322.79	1,677.21	16.14
248-000.00-970.000	CAPITAL OUTLAY	10,000.00		0.00	378.64	378.64	9,621.36	3.79
248-000.00-990.000	DEBT SERVICE	111,000.00		0.00	112,056.12	112,056.12	(1,056.12)	100.95

User: anorgard

DB: Farmington

PERIOD ENDING 05/31/2017

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		2016-17 AMENDED BUDGET	BEG. BALANCE 07/01/2016	MONTH 05/31/17	YEAR-TO-DATE THRU 05/31/17	END BALANCE 05/31/2017			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY Expenditures									
Total Dept 000.00		258,000.00		460.31	227,954.04	227,954.04	30,045.96	88.35	
Dept 759.00-PRINCIPAL SHOPPING DISTRICT									
248-759.00-801.006	SEASONAL DECORATIONS,GARDENING	10,000.00		0.00	3,718.50	3,718.50	6,281.50	37.19	
248-759.00-818.000	CONTRACTUAL SERVICES	36,000.00		0.00	36,000.00	36,000.00	0.00	100.00	
248-759.00-880.000	COMMUNITY PROMOTION	24,000.00		468.14	2,974.14	2,974.14	21,025.86	12.39	
248-759.00-880.015	BUSINESS DEVELOPMENT	4,000.00		0.00	3,569.53	3,569.53	430.47	89.24	
248-759.00-880.100	RETAIL PROMOTIONS	7,000.00		515.33	2,556.61	2,556.61	4,443.39	36.52	
248-759.00-880.110	COMMUNITY PROMO, ICE RINK	3,000.00		0.00	1,527.37	1,527.37	1,472.63	50.91	
248-759.00-880.125	COMMUNICATIONS	15,000.00		0.00	5,342.28	5,342.28	9,657.72	35.62	
248-759.00-880.200	VOLUNTEER MANAGEMENT	4,000.00		0.00	1,551.19	1,551.19	2,448.81	38.78	
248-759.00-920.000	PUBLIC UTILITIES	18,000.00		1,370.79	14,544.08	14,544.08	3,455.92	80.80	
248-759.00-930.000	REPAIRS & MAINTENANCE	105,000.00		2,764.66	62,584.32	62,584.32	42,415.68	59.60	
Total Dept 759.00-PRINCIPAL SHOPPING DISTRICT		226,000.00		5,118.92	134,368.02	134,368.02	91,631.98	59.45	
Dept 762.00-ART ON THE GRAND									
248-762.00-727.000	OFFICE SUPPLIES	500.00		0.00	0.00	0.00	500.00	0.00	
248-762.00-880.000	COMMUNITY PROMOTION	7,500.00		908.00	3,608.00	3,608.00	3,892.00	48.11	
248-762.00-943.000	EQUIPMENT RENTAL	1,500.00		0.00	0.00	0.00	1,500.00	0.00	
248-762.00-956.000	MISCELLANEOUS EXPENSE	500.00		0.00	0.00	0.00	500.00	0.00	
Total Dept 762.00-ART ON THE GRAND		10,000.00		908.00	3,608.00	3,608.00	6,392.00	36.08	
Dept 764.00-HARVEST MOON CELEBRATION									
248-764.00-727.000	OFFICE SUPPLIES	1,000.00		0.00	105.65	105.65	894.35	10.57	
248-764.00-740.010	CONCESSION SUPPLIES	16,000.00		0.00	15,170.50	15,170.50	829.50	94.82	
248-764.00-880.000	COMMUNITY PROMOTION	6,500.00		0.00	4,995.77	4,995.77	1,504.23	76.86	
248-764.00-880.009	ENTERTAINMENT	2,500.00		0.00	2,850.00	2,850.00	(350.00)	114.00	
248-764.00-943.000	EQUIPMENT RENTAL	8,000.00		0.00	6,940.00	6,940.00	1,060.00	86.75	
248-764.00-956.000	MISCELLANEOUS EXPENSE	4,000.00		0.00	3,421.01	3,421.01	578.99	85.53	
Total Dept 764.00-HARVEST MOON CELEBRATION		38,000.00		0.00	33,482.93	33,482.93	4,517.07	88.11	
Dept 766.00-RHYTHMZ IN RILEY PARK									
248-766.00-818.000	CONTRACTUAL SERVICES	6,400.00		0.00	5,100.00	5,100.00	1,300.00	79.69	
248-766.00-880.000	COMMUNITY PROMOTION	2,500.00		0.00	360.73	360.73	2,139.27	14.43	
248-766.00-880.009	ENTERTAINMENT	6,600.00		0.00	4,525.00	4,525.00	2,075.00	68.56	
248-766.00-956.000	MISCELLANEOUS EXPENSE	100.00		0.00	0.00	0.00	100.00	0.00	
Total Dept 766.00-RHYTHMZ IN RILEY PARK		15,600.00		0.00	9,985.73	9,985.73	5,614.27	64.01	
TOTAL EXPENDITURES		547,600.00		6,487.23	409,398.72	409,398.72	138,201.28	74.76	
Total Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY TOTAL ASSETS			1,124,620.66	7,067.24	92,126.03	1,216,746.69			
BEG. FUND BALANCE			(209,916.95)			(209,916.95)			
+ NET OF REVENUES & EXPENDITURES				7,055.74	115,305.44	115,305.44	(115,305.44)	100.00	

User: anorgard

DB: Farmington

PERIOD ENDING 05/31/2017

GL NUMBER	DESCRIPTION	2016-17	BEG. BALANCE	ACTIVITY FOR		END BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	07/01/2016	MONTH	YEAR-TO-DATE	05/31/2017	BALANCE	USED
				05/31/17	THRU 05/31/17			
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
=	ENDING FUND BALANCE		(209,916.95)	7,055.74	115,305.44	(94,611.51)		
+	LIABILITIES		1,334,537.60	11.50	(23,179.41)	1,311,358.19		
=	TOTAL LIABILITIES AND FUND BALANCE		1,124,620.65	7,067.24	92,126.03	1,216,746.68		
	OUT OF BALANCE		0.00	0.00	0.00	0.01		