

PARKING ADVISORY COMMITTEE NOTES -3-21-18

1. Roll Call

Present -Joe Mantey, John Perry, Ken Crutcher, Bill Galvin

Absent – Rachel Gallagher, David Murphy, Mike Fera, Frank Demers

Note: Todd Huffman officially resigned at meeting -left binder with Joe Mantey

Action item: David Murphy:

- 1. Question of procedure to elect new chair**
- 2. Status of members of committee?**

John Perry has volunteered to be secretary for committee.

2. Approval of the Agenda

Yes - as written with addition of Matrix review by John Perry

Action item: John Perry will present New Parking Matrix at each meeting as an item for updates and discussion.

3. Approval of Previous minutes:

- **November 15, 2017 -yes as written**
- **January 17, 2018 -yes as written**
- **February 21,2018 – notes for information only- no quorum at meeting**

3. Public Comment

N/A

Mrs. Riley and Mrs. Galvin present

4. Discussion to determine the economic value of parking in the downtown

Item 6.1 from Jan,2018 minutes-Bill Galvin comments shared in Feb notes

Item 6.3 from Jan,2018 minutes-David Murphy handouts given in Feb notes

Still waiting for resources from other contacts as well per David Murphy

Action Item: David Murphy has asked DDA to supply business information to fill out calculation matrix. Follow up with DDA needed.

Action Item: Bill Galvin to investigate source document - “High Cost of Free Parking”

Action item: DDA has requested more long term (3-8 hours) parking within walking distance of downtown.

5. Discussion regarding consistent application of enforcement throughout lots • All city owned lots

Item 7.1 from Jan,2018 minutes- No report or letter from DDA yet per Feb notes

Item 7.3 from Jan.2018 minutes-Bill Galvin comments shared on West lot concerns in Feb notes

Item 7.4 from Jan ,2018 minutes-Frank Demers report given in Feb notes

Action items: Rachel Gallagher to supply letter from DDA addressing business owners concerns about inconsistency of enforcement

Lively discussion on the following Points:

City owned Lots:

- + Consistency of all lots question
- + 1-2-3-hour parking zones-North lot, Market Lot, West lot and Grove St lot
- + Proper signage needed to be purchased (DDA?) for consistent enforcement?
- + Discussion on city employees parking guidelines?
- + Correlation of enforcement vs value of spot discussed

Action item: Bill Galvin to draft -Consideration for City Council Resolution Regarding Municipal Employee Personal Vehicle Long Term Parking

Private Lots:

- + Library issues of use of that lot?
- + Procedure to pursue more public parking from Private lots

Public lots:

- + Employee parking and reason can't mandate? -park and walk so close parking available for customers
- + Private business owners -parking in lots other than their own -enforcement?
- +Question on enforcement in front of Cheese Lady

Action item: David Murphy - Letter to all businesses about parking rules and suggestions/with map of time limited and unlimited parking areas-DDA or City to distribute?

6. Discuss how to develop a template or best practice for public/private partnership

Tabled to next meeting

7. Public Safety Update

New formalized "Monthly Parking Enforcement Summary Report" presented and discussed in Feb notes.

No report at this meeting

Action item: Frank Demers to continue reporting on observations and ticket breakdown by enforcement officer.

8. Committee Comments

Discussion on disappointment by 4 present at meeting that activity from committee has been limited but good constructive dialogue amongst those present.

Bill Galvin requested discussion at next meeting per Joe Larussa's request for fee based parking for Founders Festival?

Action item: Those not in attendance should notify the chair of their planned absence and action item reports due should be sent to committee in their absence.

9. Parking Matrix-added

John Perry reviewed current matrix status with detailed spots available from each business owner. Some discrepancies btwn google maps and Walker Parking study. Will continue to refine matrix.

10. Adjournment

Notes taken and respectively submitted by John Perry on 4-3-2018

Next meeting April 18th, 2018