



**Regular City Council Meeting  
7:00 p.m., Monday, June 5, 2017  
Conference Room  
23600 Liberty Street  
Farmington, MI 48335**

**FINAL**

**REGULAR MEETING MINUTES**

A regular meeting of the Farmington City Council was held on June 5, 2017, at 23600 Liberty Street, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 7:00 PM by Mayor William Galvin.

**1. ROLL CALL**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Absent	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

**City Administration Present**

Superintendent Eudy  
City Manager Murphy  
City Clerk Halberstadt  
Attorney Schultz

**2. PUBLIC COMMENT**

George Wright, 21492 Birchwood, thanked the City Council, City Manager, DPW, and Christiansen for carrying through on the opening of Flanders Park. He inquired about a City program where residents were notified about the opportunity to plant trees in the easement and obtain a good price from a nursery. He believes trees are what keep Farmington looking good. He recommended that City Administration review the last tree ordinance and inform residents on how to replace a tree in an easement. He also spoke about removal of branches and proper maintenance of existing trees in easements.

Jerrold Johnson, 32691 Laurelwood Court, voiced his concern regarding the events planned for the opening of the park. He is concerned about the scope of the event, with parking and portable toilets being primary issues. He understands that Flanders is a City park, but pointed out it is also inside a neighborhood.

Kelly Hansen, 32706 Laurelwood Court, also expressed concern about events planned for the park opening. She further expressed concern regarding the use of motor vehicles in the common area and residents who let their dogs off leash in the park. She requested proper signage with rules and

regulations. Once the park is finished she would like a closing where Meadowlark dead ends into the park to restrict cars.

### 3. APPROVAL OF ITEMS ON CONSENT AGENDA

#### A. Consideration to accept and file the financial reports for the City of Farmington Brownfield Redevelopment Authority for the TCF Project

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Councilmember Scott
<b>SECONDER:</b>	Councilmember Bowman
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott
<b>ABSENT:</b>	Cowley

### 4. APPROVAL OF REGULAR AGENDA

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mayor Pro Tem Schneemann
<b>SECONDER:</b>	Councilmember Scott
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott
<b>ABSENT:</b>	Cowley

### 5. NEW BUSINESS

#### A. Special Event Application: Flanders Park Celebration

Sarah Davies discussed her special request for an event connected to the opening of Flanders Park. She is looking into parking at St. Gerald's and blocking one side of the neighborhood street with no parking signs. The music will include a few members of the Farmington Community Band and the local choir to sing a couple songs at ribbon cutting. She asked the City to waive the fee for a couple of the mobile vendors and requested the City provide a porta-john for the event.

Eudy stated the park is a neighborhood, not a community park, where there are no facilities, parking, etc. Therefore, he does not believe it would be appropriate for the planned activities. He stated that Public Safety needs to be notified of dogs off leashes and motor vehicles in the park.

Murphy stated City Administration is opposed to waiving the vendor fees.

Responding to concerns from Scott regarding parking and noise, Davies stated she may be the only one who drives to the event, as the majority of people live within walking distance. She further stated there will only be a couple of songs with no amplification.

Bowman congratulated Davies' on her vision for the event and assured that the city would like to work with her. She encouraged Davies to work with the Church on parking. She has trouble supporting the

request for porta johns due to the size of the park. She supports the idea of the band playing music, but does not support waiving mobile vendor fees.

Murphy clarified that a fee would only be for the food trucks.

Bowman stated Davies would need to work with the food truck vendors to pay the fee.

Responding to a question from Galvin, Eudy stated the area is accessible to vehicles at the moment due to construction, but the sidewalk will be put back and ramps will be removed to discourage vehicles from entering. Galvin asked about the installation of the bollards to block traffic into the park.

At the request of Galvin, Davies talked about her history living in the Meadows and planting a tree that won a state award when she attended Flanders Elementary. She spoke about the tree being removed during construction and the hope that the City would replace it with a plaque and a bench. Davies stated her intention was not to upset the homeowners with the event, but expressed discouragement about not having food trucks.

Galvin spoke about the City cost associated with food trucks and therefore the fees cannot be waived. He wished her good luck with the event.

Schneemann confirmed there is a public component to the event and then it essentially turns into a "block party" for the neighborhood.

**Move to approve a special event application for Flanders Park grand opening celebration on Saturday, June 24 from 11:30 a.m. until 3:00 p.m.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Councilmember Bowman
<b>SECONDER:</b>	Mayor Pro Tem Schneemann
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott
<b>ABSENT:</b>	Cowley

Davies clarified that her request for waived vendor fees and portable toilet had been denied. She requested postponement of the grand opening celebration so she can have the opportunity to work with neighbors on an alternative to food vendors.

Galvin stated she does not have to hold the event on June 24 as approved by Council. He invited Davies to choose another date and come back to Council for re-approval of that date.

Scott suggested contacting the Chamber for possibly contributing hot dogs, etc. to the event.

Schneemann stated if the Chamber has already scheduled the event, it would not be professional to tell them we arbitrarily changed the date. The ribbon cutting and grand opening celebration events could be on separate dates.

**B. Special Event Application: Allstate Insurance ‘Summerfest’ in Shiawassee Park on August 23**

City Administration advised Allstate Insurance holds its annual picnic in Shiawassee Park. This year the attendance number is expected to increase from 140 to about 200. Last year’s event was approved by the City Manager as it was under 150 attendees. There has never been any problems with this event.

**Move to approve a special event application from Allstate Insurance Company for its annual company picnic, Summerfest, in Shiawassee Park on August 23, 2017, from 9:00 a.m. until 5:00 p.m.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Councilmember Scott
<b>SECONDER:</b>	Mayor Pro Tem Schneemann
<b>AYES:</b>	Bowman, Galvin, Schneemann, Galvin
<b>ABSENT:</b>	Cowley

**C. Consideration to amend the City of Farmington Code of Ordinances: Water & Sewers, authorizing Great Lakes Water Authority (GLWA) to bill sewer customers directly for Pollutant Surcharge Fees**

Eudy discussed the need for allowing GLWA to bill city sewer customers directly for pollutant surcharge fees. He confirmed this change is basically for only one user, Farmington Brewing Company.

Discussion followed regarding how the billing process will work, how the pre-treatment will work, and how the discharges are being monitored.

Responding to a question from Scott, Eudy stated he and Director Christiansen will look into how the City monitors the discharge if a new business comes into the community.

**Move to adopt a resolution authorizing the City’s DPS Director to provide the Great Lakes Water Authority (GLWA) with documentation necessary to allow GLWA to bill City sewer customers directly for GLWA pollutant surcharge fees. [SEE ATTACHED RESOLUTION].**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bowman, Councilmember
<b>SECONDER:</b>	Scott, Councilmember
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott
<b>ABSENT:</b>	Cowley

**D. Consideration to authorize the City Manager to sign the agreement with SMART for municipal credits and community credits on behalf of the City for Fiscal Year 2018**

Murphy provided an overview of the agreement with SMART.

Responding to a question from Galvin, Murphy stated about 2900 Farmington residents use the Senior Program services. He offered to present a report at a future meeting regarding community use of this service.

**Move to authorize the City Manager to sign the agreement with SMART for Municipal Credits and Community Credits on behalf of the City for Fiscal Year 2018.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mayor Pro Tem Schneemann,
<b>SECONDER:</b>	Councilmember Bowman
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott
<b>ABSENT:</b>	Cowley

Roll Call: Galvin, Schneemann, Scott, Bowman

**E. Consideration to approve proposed work to be completed in the Quaker Cemetery with the proceeds from the Power Foundation**

Murphy provided an overview of the improvements to be made by the Power Foundation in the Quaker Cemetery.

Council discussed the significance of the Quaker Cemetery to the community and the generosity of the Power family to restore it.

Galvin would like a before and after presentation on the restoration of the cemetery.

**Move to approve proposed restoration work in the Quaker Cemetery funded by the Power Foundation subject to review and approval of an agreement from the City Attorney.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mayor Pro Tem Schneemann
<b>SECONDER:</b>	Councilmember Bowman
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott

**G. Update: Assistant to City Manager (DDA Director) search**

Murphy provided the background on the Assistant to the City Manager position. He expressed hope that the position would be moved back to the DDA in July 2018.

Murphy discussed the interview process for filling the vacant position. The field of candidates have been narrowed down to three. There will be a "meet and greet" at the Farmington Garage next Monday, June 12<sup>th</sup> where the business community will be invited to attend. On June 14<sup>th</sup> the DDA Board will conduct the final interviews.

Responding to concerns expressed by Scott, Galvin stated that the July 2018 transition date is a goal. He stated the DDA understands the importance of operating autonomously, rather than using executive services from the City.

Bowman recognized Melissa Andrade for stepping up to fill the gap for the DDA, especially with the Art on the Grand event. She recognized the opportunity of the new hire to get hands on training while in the City Manager’s office.

**6. CITY COUNCIL COMMENTS**

Bowman stated her thoughts are with Greg Cowley as he is experiencing health problems.

Galvin had a great weekend at the Art on the Grand. He selected Kathleen Spellman as the Mayor’s Award winner.

**7. ADJOURNMENT**

**Move to adjourn the meeting.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Councilmember Scott
<b>SECONDER:</b>	Councilmember Bowman
<b>AYES:</b>	Bowman, Galvin, Schneemann, Scott
<b>ABSENT:</b>	Cowley

The meeting adjourned at 8:15 p.m.

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William E. Galvin, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date: June 19, 2017