



**FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS
Special Meeting**

**Monday, April 10, 2017
5:30 p.m.**

Conference Room A, City Hall, 23600 Liberty Street

AGENDA

1. Roll Call
2. Public Comment
3. Discussion of status and possible extension of intergovernmental agreement for Executive Director services, or alternatives.
4. Board Comment
5. Adjournment

Mission: To promote and enrich a vigorous downtown business and residential district while retaining and enhancing our Main Street atmosphere



April 6, 2017

TO: DDA Board of Directors

FROM: David M. Murphy, DDA Executive Director

SUBJECT: Executive Director Services Discussion

Background

The City and the DDA Board of Directors renewed an agreement last year for the city to provide DDA Director Services to the DDA. That agreement will expire on June 30, 2017. The DDA Board of Directors should discuss if they want to extend the current agreement, hire their own Director or something else. I have attached a worst case scenario salary and benefits sheet for this position and some information on what some other DDA Directors are making. Please remember that the numbers I have attached are just for salary and benefits, if you were to bring the position back under the DDA, there may be other costs such as rent, utilities, office supplies and other miscellaneous expenses.

			2.00%
			FY 2016-17
Title	Assistant to the City Manager		
Base Pay - 07/01*			70,000
Comp Payout			-
Sick Leave	3 days	3	788
Vacation Leave	5 days	5	1,313
Salaries, DC Retiree Health Care			2,100
Salaries, Accrued Benefits		2	525
Longevity			-
In Lieu of Medical			-
Deferred Comp	0.12		8,224
FICA	0.0765		5,843
Health Insurance**			17,814
Dental Insurance	Two-Person		-
Life Insurance	0.002		137
Long Term Disability	0.0015		103
Workers Comp	0.0030277		208
DB Pension	0		-
Vehicle Allowance			-
Cell Phone Allowance			-
			107,055
* = range is \$50,000 to \$70,000			
** = range is \$2,400 to 17,814			
In Lieu of = 2,400			
Single = \$15,672			
Two person = \$6,798.72			
Family = \$17,535			

City	Position Title	Salary range		
Sparta	DDA Director	\$43,000		
Blissfield Village	Economic Development/DDA Director	\$45,000 - \$49,000		
Grand Haven	DDA Director	\$57,643.95-\$74,935.97		
Cascade Township	DDA/Economic Development Director	\$50,465-\$68-259		
Clawson	DDA director - PT	\$22,000		
Clawson	Economic Development - PT	\$25,000		
Northville	DDA Director	\$71,448	been with city 1998	
Milford	DDA Director	\$70,000	1993	
Novi	Economic Development Director	\$70,000	had until 2015	
Wixom	Assessing and Business	\$49,214-\$56,691		

Education	No past experience	1-3 years experience	4-7 years experience	7+ years experience
Associates Degree or min 2 years College Education		50,000	51,778.57	53,557.14
Bachelor's Degree	53,557.14	55,335.71	57,114.28	58,892.85
Bachelor's + CEcD	54,446.43	58,892.85	60,671.42	62,449.99
Masters	60,671.42	62,449.99	64,228.56	66,007.13
Masters + CEcD	64,228.56	66,007.13	67,785.70	69,564.27